

STURMINSTER MARSHALL PARISH COUNCIL

Minutes of the Annual Meeting of the Full Council on Thursday 7th May
2020 at 7.30pm on Zoom

Present: Chairman Cllr. Miss H Palmer; Cllr M Steel; Cllr Mrs S Cade; Cllr S Gerry; Cllr A Godfrey; Cllr H Fookes and Cllr L Seare

Also in attendance: Clerk Mrs Alison Clothier; Dorset Councillor Robin Cook

1 **MEMBERS OF PUBLIC** – There were 4 members of the public present. Two members of the public were attending regarding the golf club licensing application. A member of the public also asked about the Churchill Arms and Councillors responded that the intention was to investigate registering this as a Listed Building.

2 **ELECTION OF CHAIRMAN**
Cllr Palmer was proposed by Cllr Cade and seconded by Cllr Steel. All in agreement.

3 **ELECTION OF VICE CHAIRMAN**
Cllr Cade was proposed by Cllr Palmer and seconded by Cllr Fookes. All in agreement.

4 **DECLARATION OF ACCEPTANCE OF OFFICE**
The declaration of acceptance of office will be signed at the earliest convenience.

5 **APOLOGIES – MEMBERS OF THE COUNCIL.**
Cllr Jackson gave her apologies and these were accepted by the committee

6 **DECLARATIONS OF INTEREST**
There were none.

7 **APPOINTMENT OF COUNCIL OFFICERS AND WORKING PARTIES**
See Appendix 1. It was agreed that the appointments should remain the same as 2019.

8 **INSPECT DEEDS AND INSTRUMENTS**
Due to the meeting being held remotely, the Deeds were unable to be inspected. This will be completed once the Parish Council can meet again in person.

9 **GENERAL POWER OF COMPETANCE**
It was noted that the requirements needed for the Council to qualify for the remained in place as 2/3 of the Councillors were elected and the Clerk has the Cilca qualification. The General Power of Competence remains in place.

10 **POLICE REPORT**
See **Appendix 2.**

11 **MINUTES**
The minutes of the Full Council Meeting held on 2nd April 2020 were approved as true record of the meeting.

12 **MATTERS ARISING**
A report from the Clerk which had been circulated was read by the Clerk and is attached to these minutes as **Appendix 2.** Ongoing issues from the Clerks Report are:

- i. COVID-19 Response

12	<p><u>COVID 19</u></p> <ul style="list-style-type: none"> i. The COVID group continue to offer help to those in isolation. The demand has decreased in the past month due to supermarket delivery slots becoming available. ii. Music on the Green – there have been two weekends of music on the Green which has had positive and negative reactions. There is a need to monitor this situation. iii. Care packages – care packages were donated to the Parish Council by a local business (Shiny Hardware) to give out to those in isolation. They were gratefully received as were the sweets that were donated to the children. 	
13	<p><u>AMENITIES AND FACILITIES</u></p> <ul style="list-style-type: none"> i. Pill Box – this project has been delayed as the National Trust officer responsible has been furloughed. ii. Playground – playground inspection to take place on 12th May. iii. Bartons Ground – lease agreed and the fence and boundary will be marked once the lockdown is lifted. iv. Noticeboards – the project is delayed but will be completed as soon as possible v. Churchill Close Green – the No Parking signs will be put up as soon as possible. The letter regarding no parking will go out at an appropriate time. vi. Youth – the youth facilities project has been delayed by Covid – 19. vii. Trees – the Parish Council tree works will commence in June 2020. viii. Churchill Arms – the ACV appeal was successful and the Churchill Arms has been delisted as an Asset of Community Value. The Parish Council noted their disappointment in this result. A way forward was suggested to apply to make the building a Listed Building. All in agreement with this approach. ix. Maypole Green – the repairs to the erosion on Maypole Green should be able to be progressed. Clerk to discussed with Mr Miller. x. Defibrillator – the damage to the defibrillator is on the CCTV footage which is in the Memorial Hall. Cllr Steel is wiping down the defibrillator on a regular basis. xi. Aster – Aster have been asked to concrete either side of the alleyway at Tattershall Gardens and also to provide an update on the trees at Churchill Close. xii. Footpaths – it was noted that there is a sign missing at the footpath near Dorset Springs. It was also noted that the finger post at Coombe Farm has been replaced. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
14	<p><u>ENVIRONMENT</u></p> <ul style="list-style-type: none"> i. Fly Tipping – fly tipping has been reported Dullar Lane and Newton Road. It was noted that this is increasing and questioned whether hidden cameras should be used. DWP have responsibility for prosecuting. It was concluded that cameras would just move the problem to another area. 	
15	<p><u>TRAFFIC & TRANSPORT</u></p> <ul style="list-style-type: none"> i. A31/A350 – it was noted that traffic is now increasing. ii. Highways – there is no progress on Moor Lane or the school safety improvements. 	

16	<p><u>REPORTS</u></p> <p>To receive reports from representatives of the following:</p> <ul style="list-style-type: none"> i Alms House Charity – nothing to report ii Memorial Hall – AGM postponed. Cllr Gerry to enquire whether a grant had been applied for. iii Sports Association – nothing to report iv P A C T – nothing to report v DAPTC - nothing to report vi Flood Wardens – nothing to report vii School Governors – the ongoing issues are the virtual closure of the school and the absence of the headteacher. The Chair of Governors has sent an update and this will be circulated to the Parish Council. Any questions should be directed to the Chair of Governors. vii Dorset Councillor – see Appendix 3 	
17	<p><u>FINANCE</u></p> <ul style="list-style-type: none"> i Accounts for payment. To invoices and approve payments as per Schedule of payments. These invoices will be paid via bank transfer and the PDFs of the transfer will be printed out. ii. To consider garden voucher spend. There are £125 in garden vouchers left. There was a discussion of spending some of this on the area outside the Memorial Hall – Cllr Gerry to raise with the committee. iii. To receive the quarterly end of year report and bank reconciliation – See Appendix 5. It was noted that these figures were provisional and may change following the audit. iv. To review Clerks pay. Following a staffing committee on the 30th April it was concluded to raise the Clerks salary to new SCP 22 (old SCP 28). There was also a raise to the home allowance to £100. 	
18	<p><u>COMMUNITY ASSET TRANSFER</u></p> <ul style="list-style-type: none"> i. The transfer is not complete and the Parish Council solicitor has been furloughed however someone else from the team is chasing the situation. 	
19	<p><u>NEIGHBOURHOOD PLAN</u></p> <ul style="list-style-type: none"> i. The group met on the 23rd April and the group have a project plan to move forwards with evidence base whilst the lockdown and social distancing are in place. 	
20	<p><u>ROYAL FUNERAL PLAN</u></p> <p>A draft policy was sent to the Church PCC and they have responded with some amendments. The policy will be finalised and sent to all Councillors.</p>	Clerk
21	<p><u>CORRESPONDENCE</u></p> <ul style="list-style-type: none"> • Homewatch – this responsibility has now been handed over to the Parish Council. • Grass Area on Churchill Close/High Street – Clerk to ask an ecology expert to look at the area and do a plant count. • Walnut Tree – a sign will be put on the gate to remind people that BBQs are not allowed. 	Clerk
22	<p><u>PARISH MATTERS</u></p>	

The Parish Council meeting was suspended at 20.40 whilst the Planning Committee took place. See minutes 7th May 2020 for details.

The Parish meeting re-convened at 21.15

DATE AND TIME OF NEXT MEETING – Thursday 4th June 2020 at 7.30pm

There being no other business the meeting closed at 21.15

Signed _____ Chairman 4th June 2020.