

# Sturminster Marshall Neighbourhood Plan

7.30pm Wednesday, 8<sup>th</sup> January 2020

Memorial Hall, Sturminster Marshall

## Steering Group Minutes

Present: Mr J Quick, Mr R Daniels, Cllr S Gerry, Cllr J Jackson, Cllr S Cade, Cllr H Fookes, Mr S Morris, Mrs A Clothier (Clerk)

### 1. Apologies

- 1.1 There were apologies from Cllr Palmer, Cllr Steel and Ms Scotton

### 2. Declaration of Interests

- 2.1 There were no changes

### 3. Minutes of previous meeting

- 3.1 The minutes of the previous meeting on 11<sup>th</sup> December were circulated prior to the meeting. These were agreed.

#### 3.2 Matters arising:

- *Action 1: Cllr Gerry to collate a list of community groups – **this was circulated at the meeting and will be sent by email. Mackrell Charity Groups to be added.***
- *Action 2: Mr Quick to speak to the Dorset Planning Consultant to confirm that the group would like to move forwards with her help and to obtain guidance on the grant funding – **complete.***
- *Action 3: Clerk to ask for ecology, flooding and traffic reports - **complete. Clerk to email to all.***
- *Action 4: Mr Quick and Mr Daniels to look at Working Groups – **proposals have been circulated. To be discussed below.***

### 4. Response from Consultants

- 4.1 The Dorset Planning Consultant confirmed she would accept the role. Clerk to inform O'Neill Homer that they have been unsuccessful.

**Action: Clerk to inform O'Neil Homer that their application was not successful.**

## 5 Grant Funding Application

- 5.1 The Locality Grant funding application was looked at in detail. The budget would need to be spent by the 31<sup>st</sup> March 2020 so it was decided to apply for two project planning sessions, one steering group attendance and two days on housing needs evidence base. This totalled £1685. Clerk to submit by Friday 10<sup>th</sup> January.

**Action: Clerk to submit funding form to Locality**

## 6. Progress on Evidence Base

- 6.1 The email from Vicky Martin of Dorset Council was shared and this has given various evidence base links such as landscape character and countryside design. There is also information on Dorset Explorer and MAGIC. The Savills documents provide good legislative context. The Heathland Consultation will be an important part of the evidence base but a more detailed map of where the boundary lies is needed. Other Neighbourhood Plans are a good source of information.

## 7. Setting up Working Groups

- 7.1 Four main topics were suggested with the following people assigned to them:

Topic	Leads
Housing	Sonia Cade/John Quick/Hilary Palmer
Environment	Helen Fookes/Roger Daniels/Julie Jackson
Traffic and Transport	Steve Gerry/Steve Morris
Infrastructure and Amenities	Maureen Steel/Joanne Scotton
Employment	Alison Clothier

- 7.2 Each group were tasked with researching their topic and considering who else in the community may be able to help with these areas.

**Action: Groups to begin research on topic areas**

## 8. Next Steps

- **Complete Funding Application**
- **Research on working group themes**

## 9. Date of Next Meeting

Week beginning Monday 17<sup>th</sup> February 2020

