STURMINSTER MARSHALL PARISH COUNCIL

Minutes of the Meeting of the Full Council on Thursday 19th July 2018 at 7.30pm in the Memorial Hall

Present: Chairman Cllr. Miss H Palmer; Cllr Mrs S Cade; Cllr M Steel; Cllr B Parratt; Cllr H Fookes;

Also in attendance: Clerk Mrs Alison Clothier; District Cllr R Cook

MEMBERS OF PUBLIC – There were two members of the public present. A member of the public raised the issue of cutting of verges – particularly at Cowgrove. Clerk to chase the Community Highways Officer about the date of the next cut.

Clerk

2 APOLOGIES

Apologies were received from Cllr A Godfrey and Cllr L Seare and were accepted by the committee. County Cllr S Butler also gave his apologies.

3 DECLARATION OF INTERESTS

There were no declarations of interest.

4 POLICE REPORT

See **Appendix 1.** The PCSO has got on top of the anti-social behaviour in the village. He has been aware of the cars parking on the Close. The vans parking on the corner of Townsend need reporting.

Clerk

5 MINUTES

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The minutes of the Full Council Meeting held on 7th June were signed as true record of the meeting by the Chairman.

6 MATTERS ARISING

A report from the Clerk which had been circulated was read by the Chairman and is attached to these minutes as **Appendix 2.** Ongoing issues from the Clerks Report are:

Clerk 2 items

- i. Pill Box
- ii. Highways Matters

AMENITIES AND FACILITIES

- i. Pill Box Clerk to agree wording and send to the Sign Shop.
- ii Playground No issues to report.
- iii Bartons Ground –Keith Selby has carried out a path cut. Clerk to ask Keith Selby to do a full cut.
- iv Trees in Parish
 - a) Timber Green no update
 - b) Tree Survey 2017 expecting a report from James Bennett imminently
- v. Noticeboards Clerk has sent a copy of the invoice to the Parke family. If nothing is heard by the September meeting then a decision will be made about the plaque. Clerk to write to the Occupier of Harley House by the noticeboard at Front Lane to ask to them to cut back the shrubs.
- vii. Multi Wheeled Sports Facility Cllrs met with Matthew Reeks and a

Clerk

		discussion was held on the potential for this facility. It was concluded	
		that the way forward would be to form a working party on this issue.	
		The first meeting to be held on Wednesday 29 th August at 7pm. Clerk	Clerk
		to book meeting room.	
	viii.	War Memorial – Dave Miller will clean the war memorial and plaque.	
		An email from a member of a local group commemorating the first	
		world war was read out. They asked for permission for poppies to be	Clerk
		tied on to the telegraph poles. It was resolved to give permission with	
		all in agreement. The commemorative soldiers were discussed – this	Clerk
		would be located by the war memorial. It was proposed to purchase a	O.C.I.K
		commemorative solider for £150. It was resolved to purchase the	
		commemorative soldier and to place it on the small green opposite	
		the War Memorial. All in agreement. Clerk to contact group	
		to ask where they would like to put any additional soldiers.	
	.,		
	X.	Trailway – Cllr Cade and Clerk to met with the Rights of Way team	
		about the new ramp and this is moving forwards. It is likely to be	
		similar to the ramp at the trailway at Spetisbury.	
	X.	Dave Mills' seat – Position on Railway Drive to be discussed with East	
		Dorset.	61 1
	xii.	Churchill Arms – there has not been an update on this issue.	Clerk
	ix.	Rights of Way – there had been an email from a member of the public	
		regarding the Gladwish/Bartons Ground right of way. Some of the	Clerk
		points are outside of the remit of the Parish Council however it was	
		suggested that the access be improved and this could be looked at.	
		Clerk to speak to Rights of Way about improving the access. Right of	
		Way south of Mill Lane was discussed as it is overgrown and not	
		allowing access. The issue is that it is a Highway rather than a footpath	
		and the budget is not there for maintenance. Potential to get a	
		voluntary group to cut back the path.	
	X.	Walnut Tree Field – there have been new benches located in Walnut	
		Tree Field.	
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	ENVIRONMENT		
	i	Flood Wardens – no issues raised.	Clerk
	ii.	Wessex Water – Clerk has requested update on the Station Road/High	
		Street works.	
	iii.	Dog Fouling – an update was received and the dog warden had written	
		a warning letter to a local resident.	
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	TRAFFIC & TRAN	<u>ISPORT</u>	
	i	A31/A350 – nothing to report	
	ii	Highways – Traffic Calming and Safety – nothing to report	Clerk
	iii.	Village Signs – the total cost of the new village signs was £1265.73. All	
		in agreement that the signs be purchased and it was resolved to go	
		ahead with the purchase.	
	v.	Bus Stop – the potential for moving the bus stop was discussed. This	Clerk
		would cost £1,500 and may be an unsafe location to move the bus	
		stop to. Clerk to write to the Headteacher to say the Parish Council	
		cannot support this proposal at this time.	
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	REPORTS		
		ive reports from representatives of the following:	
	i	Alms House Charity – nothing to report.	
	ii	Memorial Hall – see Appendix 3.	
	iii.	Sport Association – nothing to report.	
i		P A C T – the parking opposite the NISA was raised and it was advised	
	iv	FACI = tile balklilg obbosite tile ivisa was raised and it was advised	

	v.	that the number plates were taken and given to the Police. POPP is finishing in September. The NHS have produced a booklet about memory loss and dementia in Dorset. DAPTC – the latest meeting held discussions about ward boundaries, Local Plan Options Consultation, and the Dorset National Park proposal. Cllrs also went to a GDPR training event in Blandford and this gave information about email security and the GDPR process.			
	vi.	District and County Councillor District Councillor Cook – see Appendix 4. County Councillor Butler – there was no report			
11	FINIANCE				
	FINANCE i	The Schedule of Payments were received, approved and the cheques were signed in accordance with the Bank Mandate. Appendix 5 to these minutes.	Clerk		
	ii.	GDPR – this is ongoing and the next step is to sort through the filing cabinets.	Cicik		
	iii.	Action Plan 2018/19 – Clerk circulated the document prior to the meeting – see Appendix 6. It was resolved to adopt the document with all in agreement.			
	iv.	To consider the awarding of grants for 2018/19 including X88 bus. The accounts have not been produced from St Marys Church, Sturminster Marshall or for the Sports Association, although they may produce an invoice. East Dorset TIC have requested £500 but the Parish Council budget is only for £100. It was agreed to increase the grant to EDTIC to £250. The X88 bus service grant was discussed with the recent passenger figures reaching 10 from Sturminster Marshall. The majority of passengers use a bus pass. A discussion on the positives and negatives of funding this bus service took place concluded that this			
		was a valuable local service. It was resolved to pay the £1,500 for the bus service with all in agreement.			
	V.	Quarterly Report and Bank Reconciliation – this was read out - see Appendix 7.			
	vi.	Cover for Lytchett Matravers Parish Council – it was agreed that the Clerk would cover the position of Parish Clerk for Lytchett Matravers Parish Council in September/October.			
12.	COMMUNITY AS	SSET TRANSFER			
	i.	The District Council have asked for suggestions for the the top three assets in District Council ownership to be transferred to the Parish Council ownership. The Churchill Close Play Area, Recreation Ground and Charborough Way Green have been selected with Walnut Tree Field in the longer term.	Clerk		
	LOCAL GOVERNI	MENT BOUNDARY REVIEW	Clerk		
	i.	This has limited effect on Sturminster Marshall as it is very similar to the previous boundary. It is effecting the wards. The Parish Council would prefer to be called Stour and Allen rather than Badbury and Allen. Clerk to respond to request the change of name.	Sicin		
	NEIGHBOURHOOD PLAN				
	i.	This was investigated 5 years ago but ultimately not taken forward. The process has been simplified since it was last looked at. Anything that is done must align with the Local Plan and it would be difficult to			

do this with the Local Plan in process. The time to do a Neighbourhood Plan would be when this Local Plan will be adopted. It would be expected to be approved by Summer 2019. It may be possible to do the preparatory work in advance of the adoption of the Plan but not to submit until the Local Plan is adopted. Cllr Cook to mention the intention to the Head of Planning at East Dorset and get some advice.

Cllr Cook

CORRESPONDENCE

Poppies on Telegraph Poles – discussed above Letter about Rights of Way – discussed above Dorset Police Merger - noted

PARISH MATTERS

Two vans still parked in the Memorial Hall car park

The Parish Council meeting was suspended at 9.48pm whilst the Planning Committee took place. See minutes 19th July for details.

The Parish meeting re-convened at 10.05pm

DATE AND TIME OF NEXT MEETING – Thursday 6 th September 2018 at 7.30pm
There being no other business the meeting closed at 10.05pm

Signed _____Chairman 6th September 2018