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|  | <p style="text-align: center;"><b>STURMINSTER MARSHALL PARISH COUNCIL</b></p> <p style="text-align: center;">Minutes of the Meeting of the Full Council on Thursday 7<sup>th</sup> June 2018 at<br/>7.30pm in the Memorial Hall</p> <p><b>Present:</b> Chairman Cllr. Miss H Palmer; Cllr Mrs S Cade; Cllr M Steel; Cllr B Parratt; Cllr H Fookes and Cllr L Seare</p> <p>Also in attendance: Clerk Mrs Alison Clothier;</p> <p><b>1</b> <u><b>MEMBERS OF PUBLIC</b></u> – There were three members of the public present. A member of the public raised the issue of dog fouling – particularly in grass verges. Also raised was the issue of cars parking on pavements on the High Street which prevents access for mobility scooters. Cllr Cade to raise at PACT.</p> <p>A member of the public raised the issue of the cutting of the communal areas at Walnut Tree and Bartons Ground. The hedges were taken out at Front Lane and this is looking very untidy. Bartons Ground – there should be more cutting than just the footpaths as there are ticks in the grass. Could the Parish Council ask people to volunteer from the village to cut these areas? Cllrs agreed the way forward is to look at this at budget setting and move forwards with the assets to be transferred from the District Council.</p> <p>Speeding in the issue was also raised – particularly Front Lane. It was asked if a village referendum could be held to vote to reduce the speed to 20mph. Clerk to raise with the County Council.</p> <p><b>2</b> <u><b>APOLOGIES</b></u><br/>Apologies were received from Cllr A Godfrey and were accepted by the committee. District Cllr R Cook and County Cllr S Butler also sent their apologies.</p> <p><b>3</b> <u><b>DECLARATION OF INTERESTS</b></u><br/>There were no declarations of interest.</p> <p><b>4</b> <u><b>APPOINTMENT OF COUNCIL OFFICERS AND WORKING PARTIES</b></u><br/><br/>See <b>Appendix 1</b></p> <p><b>5</b> <u><b>POLICE REPORT</b></u><br/>See <b>Appendix 2</b>. Antisocial behaviour – incidents last month were acted on by the Police. There have been more recent incidents so the Clerk has spoken to the Antisocial Behaviour Officer and Cllr Cade is taking it to PACT.</p> <p><b>6</b> <u><b>MINUTES</b></u><br/>The minutes of the Full Council Meeting held on 3<sup>rd</sup> May were signed as true record of the meeting by the Chairman.</p> <p><b>7</b> <u><b>MATTERS ARISING</b></u><br/>A report from the Clerk which had been circulated was read by the Chairman and is attached to these minutes as <b>Appendix 3</b>. Ongoing issues from the Clerks Report are:</p> <ul style="list-style-type: none"> <li>i. Pill Box</li> <li>ii. Highways Matters</li> </ul> | <p>Cllr Cade</p> <p>Clerk</p> |
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| 8  | <p><b><u>AMENITIES AND FACILITIES</u></b></p> <ul style="list-style-type: none"> <li>i. Pill Box – Clerk to agree wording and send to the Sign Shop</li> <li>ii Playground – The playground report has been received. There is an issue with the billing as the inspector did not arrive at a time that Cllr Parratt could attend. There are some minor things to attend to but largely it was positive. Clerk to write to say the accompanied visit was disappointing.</li> <li>iii Bartons Ground –Keith Selby has carried out a a path cut. Clerk to chase Charles Leather about boundary issues.</li> <li>iv Trees in Parish <ul style="list-style-type: none"> <li>a) Timber Green – no update</li> <li>b) Tree Survey 2017 – expecting a report from James Bennett imminently</li> </ul> </li> <li>v. Noticeboards – Clerk to send a copy of the invoice to the Parke family.</li> <li>vii. Multi Wheeled Sports Facility – Clerk has contacted Mr Reeks from EDDC and ask for a meeting on site.</li> <li>viii. War Memorial – Dave Miller will clean the war memorial and plaque. Clerk to investigate commemorative soldier.</li> <li>ix. Churchill Close Green Lease – see item on Community Asset Transfer</li> <li>x. Trailway – Cllr Cade and Clerk to meet with East Dorset regarding new ramp.</li> <li>x. Dave Mills’ seat – Position on Railway Drive to be discussed with East Dorset.</li> <li>xi. Walnut Tree Field – fishing rights have been purchased</li> <li>xii. Churchill Arms – the Asset of Community Value application has been approved.</li> <li>ix. Rights of Way – email from a member of the public about the public right of way south of mill lane being overgrown. Clerk to ask Rights of Way team. Suggested to ask for volunteers to cut back paths.</li> </ul> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Cade/Clerk</p> <p>Clerk</p> <p>Clerk</p> |
| 9  | <p><b><u>ENVIRONMENT</u></b></p> <ul style="list-style-type: none"> <li>i Flood Wardens – The Flood Warden lead attended a training event in Blandford but it was not as useful as hoped. In the rains the river got very near to flooding.</li> <li>ii. Wessex Water – Clerk has requested update on the Station Road/High Street works.</li> <li>iii. Dog Fouling – reminder in the bridge. Clerk to talk to the dog warden about timings of visits.</li> </ul>   | <p>Clerk</p>   |
| 10 | <p><b><u>TRAFFIC &amp; TRANSPORT</u></b></p> <ul style="list-style-type: none"> <li>i A31/A350 – Clerk to report manhole cover on A31 outside Henbury. Email regarding A350 closing in June.</li> <li>ii Highways – Traffic Calming and Safety. Balls Lane is particularly bad in terms of surfacing.</li> <li>iii. Village Signs – Clerk to chase Sign Shop again.</li> <li>vi. Road signage at Railway Drive – complete.</li> <li>v. Bus Stop – Clerk has requested a meeting with DCC.</li> </ul>  | <p>Clerk</p> <p>Clerk</p>  |
| 11 | <p><b><u>REPORTS</u></b></p> <p>To receive reports from representatives of the following:</p> <ul style="list-style-type: none"> <li>i Alms House Charity – nothing to report.</li> <li>ii Memorial Hall – see <b>Appendix 4.</b></li> <li>iii. Sport Association – nothing to report.</li> <li>iv P A C T – nothing to report</li> <li>v. DAPTC – nothing to report</li> </ul>   |  |

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| 12 | <p>vi. District and County Councillor<br/>District Councillor Cook – see <b>Appendix 5.</b><br/>County Councillor Butler</p>  |       |
| 12 | <p><b><u>FINANCE</u></b></p> <p>i. The Schedule of Payments were received, approved and the cheques were signed in accordance with the Bank Mandate. <b>Appendix 6</b> to these minutes.</p> <p>ii. GDPR – the payment to ICO was ratified. Training in Blandford will be attended by Cllr Palmer and Cllr Cade.</p> <p>iii. Action Plan 2018/19 – Clerk to send round to Cllrs</p> <p>iv. To consider the awarding of grants for 2018/19 – Clerk to write to all recipients asking for the relevant information. Advertise grants on website and the bridge.</p>   | Clerk |
| 13 | <p><b><u>INTERNAL AND EXTERNAL AUDIT</u></b></p> <p>i. Report from internal auditor – a positive report from the auditor was received and read out. See <b>Appendix 7.</b></p> <p>ii. Annual Governance Statement - The annual governance statement was approved by council and recorded as a minute statement.</p> <p>iii. Accounting Statements for 2017/18 - The Accounting Statements were approved by council and recorded as a minute statement.</p>  |       |
| 14 | <p><b><u>COMMUNITY ASSET TRANSFER</u></b></p> <p>i. Meeting with Judith Plummley on the 21<sup>st</sup> June. There is a need to understand full implications and associated costs.</p>   |       |
| 15 | <p><b><u>DEFIBRILLATOR</u></b></p> <p>The defibrillator has been installed.</p>   |       |
| 16 | <p><b><u>CORRESPONDENCE</u></b></p> <p>Health Walk – looking to promote the walk via the website and the Bridge.</p>  | Clerk |
| 17 | <p><b><u>PARISH MATTERS</u></b></p> <p>Teachers parking cars in Memorial Hall car park – positive move as it will allow the outside space at the school to be used for play.</p> <p><b><u>The Parish Council meeting was suspended at 9.07 pm whilst the Planning Committee took place. See minutes 7<sup>th</sup> June for details.</u></b></p> <p><b><u>The Parish meeting re-convened at 9.33pm</u></b></p> <p><b><u>DATE AND TIME OF NEXT MEETING</u></b> – Thursday 19<sup>th</sup> July 2018 at 7.30pm</p> <p>There being no other business the meeting closed at 9.33pm</p> <p>Signed _____ Chairman 19<sup>th</sup> July 2018</p> |       |

| <b>Committee/Organisation/Subject</b>    | <b>Representative(s)</b>   |
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| Planning Committee (7)                   | <b>Chair:</b> Cllr S Cade<br><b>ViceChair:</b> Cllr B Parratt<br><b>Members:</b> Cllrs:<br>H Palmer<br>A Godfrey<br>M Steel<br>L Seare<br>H Fookes |
| Memorial Hall                            | Cllr B Parratt   |
| DAPTC                                    | Cllr H Palmer<br>Cllr M Steel<br>Cllr S Cade   |
| Utilities                                | Cllr B Parratt   |
| Tree & Rights of Way                     | Cllr H Fookes<br>Cllr L Seare  |
| Sports Association                       | Cllr B Parratt   |
| Transport                                | Cllr H Fookes<br>Cllr M Steel  |
| Ancient Monuments/Archives               | Cllr H Palmer  |
| Emergency Representative Liaison         | Clerk Mrs A Clothier<br>Cllr S Cade<br>Cllr H Palmer   |
| Community Governor                       | <b>Derek Jones</b>   |
| Alms House Charity                       | Cllr A Godfrey   |
| Play Area Maintenance                    | Cllr M Steel<br>Cllr B Parratt   |
| PACT                                     | Cllr S Cade  |
| Responsible Finance Officer              | Mrs Alison Clothier (Clerk)  |
| Finance & General Purposes Working Party | Cllr H Palmer<br>Cllr A Godfrey<br>Cllr S Cade<br>Cllr B Parratt   |
| Flood Warden                             | Mr A Holden<br>Cllr H Fookes<br>Mrs Alison Clothier (Clerk)  |
| Website/Social Media                     | Mrs Alison Clothier (Clerk)<br>Cllr A Godfrey  |
| Youth                                    | Cllr M Steel   |