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|  | <p style="text-align: center;"><b>STURMINSTER MARSHALL PARISH COUNCIL</b></p> <p style="text-align: center;">Minutes of the Meeting of the Full Council on Thursday 1<sup>st</sup> February 2018<br/>at 7.30pm in the Memorial Hall</p> <p><b>Present:</b> Chairman Cllr. Miss H Palmer; Cllr B Parratt; Cllr M Steel; Cllr A Godfrey; Cllr L Seare;</p> <p>Also in attendance: Clerk Mrs Alison Clothier; County Cllr S Butler;</p> <p>1 <b><u>MEMBERS OF PUBLIC</u></b> – There was 1 member of the public present. Mr Palmer commented about the community bus and stated that the numbers of passengers were increasing.</p> <p>2 <b><u>APOLOGIES</u></b><br/>Cllr Mrs S Cade; Cllr H Fookes; Cllr H Knock; District Cllr R Cook;</p> <p>3 <b><u>DECLARATION OF INTERESTS</u></b><br/>There were no declarations of interest.</p> <p>4 <b><u>POLICE REPORT</u></b><br/><br/>No police report was given.</p> <p>5 <b><u>MINUTES</u></b><br/>The minutes of the Full Council Meeting held on 4<sup>th</sup> January 2018 were signed as true record of the meeting by the Chairman.</p> <p>6 <b><u>MATTERS ARISING</u></b><br/>A report from the Clerk which had been circulated was read by the Chairman and is attached to these minutes as <b>Appendix 1</b> . Ongoing issues from the Clerks Report are:</p> <ul style="list-style-type: none"> <li>i. Pill Box</li> <li>ii. Highways Matters</li> </ul> <p>7 <b><u>AMENITIES AND FACILITIES</u></b></p> <ul style="list-style-type: none"> <li>i. Pill Box – Clerk has asked for a meeting with Estates Manager for White Mill.</li> <li>ii. Playground – Monthly inspection all in order. Need to consider new matting. New swings have been fitted.</li> <li>iii. Bartons Ground – new drain is in place. Charles Leather is chasing the developer about boundary issues.</li> <li>iv. Trees in Parish <ul style="list-style-type: none"> <li>a) Timber Green –nothing to report.</li> <li>b) Tree Survey 2017 – Clerk to contact Ed Greatorex again</li> </ul> </li> <li>v. Noticeboards –The noticeboard opposite the Co-op has been damaged so Clerk has asked Dave Miller to fix this. Cllr Palmer has asked Mr Miller to remove the ivy from the Co-op noticeboard.</li> <li>vi. Walnut Tree Field – New gate is installed and has had positive feedback. EDDC to install a new path.</li> <li>vii. Multi Wheeled Sports Facility – awaiting quote from Gravity Parks. The meeting with Gravity Parks was positive and they were happy</li> </ul> | <p>Clerk 2 items</p> <p>Clerk</p> |
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|    | <ul style="list-style-type: none"> <li>viii. to attend any consultation.</li> <li>viii. War Memorial – including RAF plaque. Clerk has had feedback from Civic Trust. From the photos it seems that the memorial is in a very good condition and only a clean with water would be appropriate.</li> <li>ix. Churchill Close Green Lease – EDDC has replied to say that the lease in principle will be extended. The Council is bound to advertise the ‘disposal’ by way of a statutory Disposal of Public Open Space Notice’, the cost of which would £400-£500 be from the Parish Council’s account. All in agreement to pay for the extension.</li> <li>x. Trailway – Trailway now cut back and Newton Road has been closed due to the broken steps</li> </ul>  | Clerk |
| 8  | <p><b><u>ENVIRONMENT</u></b></p> <ul style="list-style-type: none"> <li>i. Flood Wardens – nothing to report</li> <li>ii. Dog Wardens – the dog warden did not witness anyone fouling during the patrols, but did speak with several resident walking their dogs and all those spoken to had bags and claimed to always pickup. He also met the head teacher of the school on one visit.</li> </ul>   |       |
| 9  | <p><b><u>TRAFFIC &amp; TRANSPORT</u></b></p> <ul style="list-style-type: none"> <li>i. A31/A350 – no update. Road closures on A31 have been completed.</li> <li>ii. Highways – Traffic Calming and Safety. Parking issues on Churchill Close/Balls Lane. Clerk to arrange another meeting with Pat Waterman regarding the state of Balls Lane.</li> <li>iii. White Mill Bridge – dislodged stone is still there – Pat Waterman is chasing this up.</li> <li>iv. Village Signs – Clerk has chased Sign Shop and they are chasing up quote.</li> <li>vi. Grit Bin, Rushall Lane – proposed location is outside Caracon House – Pat Waterman to check that there are Highways Rights over this land.</li> <li>vii. Road signage at Railway Drive – no update.</li> </ul>   | Clerk |
| 10 | <p><b><u>REPORTS</u></b></p> <p>To receive reports from representatives of the following:</p> <ul style="list-style-type: none"> <li>i. Alms House Charity – nothing to report.</li> <li>ii. Memorial Hall – car park is now complete but they have to come back to white line. There are now three white vans parked in the car park. Clerk to contact police to ask them to remove the vans.</li> <li>iii. Sport Association – nothing to report.</li> <li>iv. P A C T – nothing to report.</li> <li>v. DAPTC – Clerk attended External Auditors course which was very informative. The system is very similar to BDO but the documents will now be available on line.</li> <li>vi. District and County Councillor<br/> District Councillor Cook – See <b>Appendix 2</b>. Clerk to put Step Outside flyer on noticeboards.<br/> County Councillor Butler – Local Government Review – the decision is to create a whole new organisation which will be a District Council with County functions. Looking at how many Members there will be – proposal is to reduce to 82 councillors. This is 2 for each Council ward.<br/> Council Tax – will be increased by 2.99% which will generate £13 million. Revenue support grant has been cut back and the County Council is petitioning Government to make sure this does not go into negative figures. Budget cuts are starting to show, particularly with Highways. Next year the budget is £275 million.</li> </ul> | Clerk |

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| 11 | <p><b><u>FINANCE</u></b></p> <p>i. The Schedule of Payments were received, approved and the cheques were signed in accordance with the Bank Mandate. <b>Appendix 3</b> to these minutes.</p> <p>ii. Asset Register Review and Risk Assessment – all in agreement for the Clerk to ask Derek Jones to commence the Asset Register Review and Risk Assessment</p> <p>iii. Service Level Agreement for Textile Bank – all in agreement to sign the SLA</p> <p>iv. Internal Auditor – all in agreement to ratify the decision to appoint Alan Breakwell to conduct the Internal Audit.</p>   | Clerk<br>Clerk |
| 12 | <p><b><u>DEFIBRILLATOR</u></b></p> <p>Clerk to ask advice from Derek Jones about liability and risk with the defibrillator</p>   |                |
| 13 | <p><b><u>LITTER PICK 2018</u></b></p> <p>Proposed date of April 21<sup>st</sup> 2018. Clerk to book Stour Lounge for the afternoon and put on website.</p>   | Clerk          |
| 14 | <p><b><u>CORRESPONDENCE</u></b></p> <p>Town and Parish Council update briefing – Clerk to ask for copy of the presentation</p> <p>Dorset Care Record – will be going live in early Spring</p> <p>AskNed – non emergency directory – link on website</p> <p>EDDC 18/19 Budget Consultation – Councillors to view on website</p> <p>Book Box – new notice for the book box and note in the Bridge.</p> <p><b><u>PARISH MATTERS</u></b></p> <p><b><u>The Parish Council meeting was suspended at 8.13pm whilst the Planning Committee took place. See minutes 1<sup>st</sup> February for details.</u></b></p> <p><b><u>The Parish meeting re-convened at 8.38pm</u></b></p> <p><b><u>DATE AND TIME OF NEXT MEETING</u></b> – Thursday 1<sup>st</sup> March 2018 at 7.30pm</p> <p>There being no other business the meeting closed at 8.38pm</p> <p>Signed _____ Chairman 1<sup>st</sup> March 2018</p> | Clerk<br>Clerk |

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