## STURMINSTER MARSHALL PARISH COUNCIL

Minutes of the Meeting of the Full Council on Thursday 4<sup>th</sup> January 2018 at 7.30pm in the Memorial Hall

**Present:** Chairman Cllr. Miss H Palmer, Cllr Mrs S Cade; Cllr H Fookes; Cllr B Parratt; Cllr M Steel; Cllr H Knock; Cllr A Godfrey

Also in attendance: Clerk Mrs Alison Clothier; County Cllr S Butler;

1 MEMBERS OF PUBLIC – There was 1 member of the public present.

## 2 APOLOGIES

Cllr L Seare; District Cllr R Cook;

# 3 **DECLARATION OF INTERESTS**

There were no declarations of interest.

## 4 POLICE REPORT

See Appendix 1.

# 5 MINUTES

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The minutes of the Full Council Meeting held on 7<sup>th</sup> December 2017 were signed as true record of the meeting by the Chairman.

# 6 MATTERS ARISING

A report from the Clerk which had been circulated was read by the Chairman and is attached to these minutes as **Appendix 2**. Ongoing issues from the Clerks Report are:

i. Pill Box

ii. Highways Matters

**AMENITIES AND FACILITIES** 

i. Pill Box – Clerk to ask for meeting with Estates Manager for White Mill.

ii Playground – Monthly inspection all in order. Need to consider new matting. New swings to be fitted this month.

iii Bartons Ground – new drain is in place. Clerk to contact Charles Leather about boundary issues.

iv Trees in Parish

a) Timber Green –nothing to report.

b) Tree Survey 2017 - Clerk to contact Ed Greatorex again

v. Noticeboards –The noticeboard opposite the Co-op has been damaged so Clerk has asked Dave Miller to fix this. Cllr Palmer has asked Mr Miller to remove the ivy from the Co-op noticeboard.

vi. Walnut Tree Field – Awaiting installation of the new gate.

vii. Multi Wheeled Sports Facility – awaiting meeting with Gravity Parks in January.

viii. War Memorial – including RAF plaque. Clerk to get two more quotes.

ix. Churchill Close Green Lease – awaiting response from East Dorset County Council. Clerk to chase.

Clerk 2 items

Clerk

Clerk

Clerk

Clerk

Clerk

	x.	Trailway – Clerk to ask EDDC to cut back the bank at Newton Road.	Clerk
	FAIL/IDONIA/FAIT		
8	ENVIRONMENT i	Flood Wardens – meeting was held in December. Flood Wardens	
	'	would like Cllr Fookes to write a letter to Dorset County Council about	
		·	
		the ditch opposite the Golden Fox. Still concern about general	
		condition of ditches in Sturminster Marshall.	Clauli
	ii.	Dog Wardens – Clerk to ask whether there was any feedback from the	Clerk
		visits.	
9	TDACCIC & TDAN	TROOP	
9	TRAFFIC & TRAN	<u>SPORT</u>	
	i	A31/A350 – no update. Road closures on A31 are happening at	
	'	present.	
	ii	Highways – Traffic Calming and Safety. Nothing to report.	
	iii.	White Mill Bridge – dislodged stone is still there.	
	iv.	Village Signs – Clerk has chased Sign Shop and they are chasing up	
	IV.	quote.	
	v.	Changes to public and school bus routes – Clerk has obtained bus	
	٧.	usage figures. Cllrs agreed to contribute £500 at this point and reserve	
		a further £1000 in the budget for further contributions. Make diary	Clerk
		note to review in 6 months.	CIEIK
	vi.	Grit Bin, Rushall Lane – Cllr Fookes and Clerk to meet with Pat	
	VI.	Waterman about the location of grit bin.	
	vii.		Clerk
	VII.	Road signage at Railway Drive – Clerk to chase with Pat Waterman.	Clerk
10	REPORTS		
		ive reports from representatives of the following:	
	i	Alms House Charity – nothing to report.	
	ii	Memorial Hall – nothing to report.	
	iii.	Sport Association – nothing to report.	
	iv	P A C T – nothing to report.	
	vi.	District and County Councillor	
	· · ·	District Councillor Cook – See Appendix 3	
		County Councillor Butler – Care Quality Commission – DCC have had	
		negative reports on three nursing homes so these have reverted back	
		to being care homes. If this becomes a trend then there will be a	
		shortage of nursing home beds.	
		Children's Services – trying to find more foster carers and improve	
		training. Also trying to recruit more social workers to improve the	
		level of care.	
		Local Government Finance – new funding formula means that County	
		Council will be able to keep 75% of business rates. Formal consultation	
		on the negative revenue support grant will save the County Council	
		£10 million. The threshold for a referendum for Council Tax has been	
		raised from 2% to 3%.	
11	<u>FINANCE</u>		
	i	The Schedule of Payments were received, approved and the cheques	
		were signed in accordance with the Bank Mandate. Appendix 4 to	
		these minutes.	
	ii.	Bank reconciliation and quarterly financial report – the bank	
		reconciliation was signed and the quarterly report summary was read	
		out. See <b>Appendix 5.</b>	
	iii	DAPTC subscription charges – the subscription is being raised by 2% to	
		be £732.72.	
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### 12 **BUDGET AND PRECEPT 2018/19**

- i) Action Plan 18/19 all in agreement to adopt the Action Plan and post on website. See **Appendix 6**
- ii) Precept Summary of changes:
- The proposed increase in the precept is 4.3% or £1.72 per annum per household.
- The proposed increases are in the following areas:
  - Insurance the Parish Council has to negotiate a new insurance deal and we have to prepare for this being higher than the previous one so this has increased by £200.
  - Audit there will be a new external auditor and we need some contingency in the budget for errors so this has increased by £150.
  - Postage/Telephone Clerks phone contract needs to be renewed so this has increased by £60.
  - Stationary/Printing Clerk is now buying the genuine Brother printer cartridges due to issues with the cheaper alternatives therefore this has increased by £250.
  - Website £25 a year to pay for the .gov.uk web address.
  - Elections Parish Councils now have to pay for elections which can cost up to £2000 so this has increased by £600 to spread the cost.
  - Professional Fees increase of £500 to pay for a multi wheeled sports facility consultation
  - Subs and Donations we have changed the way this is organised this
    year as it will depend on who applies for a grant. The amount has
    been increased by £620 in line with this new policy. The DAPTC
    subscription charge has been increased in line with the new charges.
  - Bus Subsidy this is a new service for 2018/19 to fund the X88 so £1,500 has been put aside for this.
  - Environmental Works this has increased by £500 in line with predicted costs for ditching, verge cutting and grit bins
  - Repairs and Maintenance £3,500 has been added to the reserves for a war memorial clean, play area repairs, notice boards, the Stocks, posts and signage (particularly finger posts), Barton's ground (for a boundary fence), trees and the Pill Box. This will increase the total reserves for repairs and maintenance to £13,100.
  - Capital Reserves £2,382 is added to the capital reserves for new noticeboards, new playground equipment/safety surfacing, the defibrillator (pads and batteries) and office equipment. This will increase the total capital reserves to £12,520.

All in agreement to approve 2018/19 budget and precept changes and request £33,799 from the Council Tax.

Clerk

# 13 **DEFIBRILLATOR**

All in agreement to order the G5 fully automated defibrillator. Clerk to let insurance company know.

Clerk

### 14 GRANT AWARDING POLICY

Clerk to take the request for a form out of the policy. All in agreement to adopt after this change has been made.

Clerk

## 15 CORRESPONDENCE

	Integrated Transport Review – Cllr Parratt to attend			
	Domestic Abuse Presentation – Donna Gould to attend Open Meeting			
	DAPTC Training Sessions - circulated			
	Parish Councils Roundtable – Cllr Palmer to attend			
	MPs letter regarding M4 – read out See Appendix 6			
16	PARISH MATTERS			
	The Parish Council meeting was suspended at 8.37pm whilst the Planning Committee			
	took place. See minutes 4 <sup>th</sup> January for details.			
	The Parish meeting re-convened at 8.58pm			
	<b>DATE AND TIME OF NEXT MEETING</b> – Thursday 1st February 2018 at 7.30pm			
	There being no other business the meeting closed at 8.58pm			
	SignedChairman 1 <sup>st</sup> February 2018			