

	<p style="text-align: center;">STURMINSTER MARSHALL PARISH COUNCIL</p> <p style="text-align: center;">Minutes the Meeting of the Full Council on Thursday 6th June 2024 at 7.30pm at the Memorial Hall</p> <p>Present: Chairman Cllr S Cade, Cllr M Steel, Cllr L Seare, Cllr H Fookes; Cllr H Palmer and Cllr J Jackson</p> <p>Also in attendance: Mrs A Clothier (Parish Clerk); Cllr W Chakawhata</p> <p>1 <u>MEMBERS OF PUBLIC</u> – There were no members of the public present.</p> <p>Cllr Chakawhata was welcomed to the parish.</p> <p>2 <u>APOLOGIES – MEMBERS OF THE COUNCIL.</u> Cllr Purtill gave her apologies and these were accepted.</p> <p>3 <u>DECLARATIONS OF INTEREST</u></p> <p>There were none.</p> <p>4 <u>POLICE REPORT</u> No police reports were received. Cllr Chakawhata was asked whether he could approach the Police on the Parish Council’s behalf to see whether meeting could be held. Clerk to email Cllr Chakawhata with the details.</p> <p>5 <u>CO-OPTION OF NEW PARISH COUNCILLORS</u> There were no applications</p> <p>6 <u>MINUTES</u> The minutes of the Full Council Meeting held on 16th May 2024 were approved as true record of the meeting.</p> <p>7 <u>MATTERS ARISING</u> A report from the Clerk which had been circulated and is attached to these minutes as Appendix 2. Ongoing issues from the Clerks Report are:</p> <ul style="list-style-type: none">▪ Churchill Close Green▪ Neighbourhood Plan <p>8 <u>AMENITIES AND FACILITIES</u></p> <ul style="list-style-type: none">i Playground – monthly checks complete and no concerns raised. Lots of anti social behaviour at present – it was noted that this needs to be reported to the Police.ii. Churchill Close Green –<ul style="list-style-type: none">• Football Club licence – the railings have been taken down and the licence is with the Football Club legal team at present. The accounts will be produced with the signed licence.• Land Registry – this is waiting to be signed off at Dorset Council – this needs a delegating authority in the Place team. Clerk to email Cllr Chakawhata with details to chase this for the Parish Council.iii. Footpaths – the sign is being made.	<p>Clerk</p>
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	<ul style="list-style-type: none"> iv. To discuss the letter from the North Dorset Trailway Committee – a meeting will take place as soon as possible. v. Letter from School Council – the letter from the School Council was read out at the meeting. The School Council are concerned about litter in front of the NISA and would like the Parish Council to purchase two more bins for this area. They would also like some funding for some drain art and asked what the Parish Council was doing to combat Climate Change. The litter bins outside the NISA and Spar would be owned by Birchmere and Spar so the request should go to the shops. The drain art needs more details. The Parish Council cannot give permission to decorate any covers so they would need to contact the owners. Need to respond positively but asking for more details. Clerk to respond to the School Council. Climate change measures – planting wild flowers, trees, EV Charge Point, Litter Pick, energy saving measures at Hall. It was suggested that the school could run a competition for a litter poster – the Parish Council will judge this and provide a prize. 	Clerk Clerk
9	<p><u>ENVIRONMENT</u></p> <ul style="list-style-type: none"> i. Drainage Ditches – grips have been dug into the ditches. ii. Climate Change Action Plan – ongoing iii. EV Charge Point – this will be actioned as soon as the Churchill Close Green licence is resolved. 	Clerk
10	<p><u>TRAFFIC & TRANSPORT</u></p> <ul style="list-style-type: none"> i. A31/A350 – meeting with SGN on 11th June regarding works taking place on A350. iii. Speeding on Mill Lane – this has been chased with Dorset Council. iii. Bailie Gate Roundabout – Cllr Cade visited the metal worker on Bailie Gate Industrial Estate. He has suggested a laser cut train going around the roundabout – carriages with milk churn, cheese and a factory worker. Clerk to speak to Dorset Council to ask for permission. iv. Front Lane – Clerk has written to the residents of Front Lane to explain that Dorset Council would not support traffic calming measures at present other than the 20mph zone and to ask if anyone would be willing to join the Speedwatch Group. 	Clerk Clerk
11	<p><u>REPORTS</u></p> <p>To receive reports from representatives of the following:</p> <ul style="list-style-type: none"> i. Alms House Charity – Cllr Purtill is the representative but is on maternity leave. Clerk to ask where and what time the meeting is and someone else will cover this. ii. Memorial Hall – a new treasurer has taken over. There have been some issues with double bookings. iii. DAPTC - nothing to report. Planning training is booked. iv. Flooding – nothing to report v. School – Governors meeting on 20th June. Cones have been put out now to stop parking on the zig zag lines. vi. Speedwatch – next session on 7th June. vii. Dorset Councillor – Cllr Chakawhata introduced himself and his background. New cabinet has gone through – Cllr Chakawhata is on Pension Fund and Public Health committees. Queen Elizabeth Leisure Centre is an issue for the public at present. The verges have been cut very recently. A member of the public has contacted about the school 	

12	<p>crossing. Going to push for a satellite healthcare service for Sturminster Marshall.</p> <p><u>FINANCE</u></p> <ol style="list-style-type: none"> i. Accounts for payment. To receive invoices and approve payments as per Schedule of payments. These invoices will be paid via bank transfer and the PDFs of the transfer will be printed out. See Appendix 1. The payments were agreed. An additional invoice had been received from Alan Breakwell for £625 for the internal audit – it was resolved to agree this extra payment. ii. To receive the monthly bank reconciliation and budget report – the bank reconciliation was approved. The bank reconciliation was 70p out and this will be resolved in July. The budget report will be available next month after a Scribe reorganisation iii. To discuss change of Parish Council bank account – the Barclays forms were filled in at the meeting and will be sent off. iv. Grants – Clerk to advertise that grants are available 	
13	<p><u>INTERNAL AUDIT</u></p> <ol style="list-style-type: none"> i. To receive the report from the internal auditor – this was circulated before the meeting. The report was considered and accepted. Councillors noted the positive nature of the report. As recommended the cash (£35.90) from the Church fete will be banked. 	
14	<p><u>EXTERNAL AUDIT</u></p> <ol style="list-style-type: none"> i. To confirm there is no conflict of interest with BDO – no conflict was raised. ii. To approve the Annual Governance Statement for 2023/24– it was resolved to approve the 2023/24 Annual Governance statement with all in agreement. The statement was signed. iii. To approve the accounting statements for 2023/24 – it was resolved to approve the accounting statements for 2023/24 with all in agreement. The statement was signed by the Chair. v. To confirm the period for the Exercise of Public Rights – the inspection period will be June 14th June – 25th July vi. Intermediate audit – it was noted that the Parish Council is subject to an intermediate audit for 2023/24 and the additional documents regarding the internal auditor and bank statements will be submitted. 	
15	<p><u>NEIGHBOURHOOD PLAN</u></p> <ol style="list-style-type: none"> i) To receive an update on the Examination of the Neighbourhood Plan – the proof reading has taken place and a video has being prepared. 	
16	<p><u>CORRESPONDENCE</u></p> <ul style="list-style-type: none"> • Letter regarding School Crossing Safety – this issue has been considered in the past and the site does not qualify for a school crossing patrol. The PCSOs used to do a walk to school and help with road safety. It needs to be looked into again with Highway. • Letter regarding Emergency Plan – Clerk to add to Emergency Plan list • The village handyman has stepped down – Clerk to respond to thank him and respect the decision. It was suggested that the Parish Council look for someone temporarily and review the situation in the future. Clerk to advertise in the Bridge magazine. • Duck Crossing – a letter was received requesting a duck crossing in the village. Highways would need to be involved but someone would need 	

17	<p>to pay for the sign. Clerk to inquire how much that would be.</p> <p><u>PARISH MATTERS</u></p> <ul style="list-style-type: none">• Rushall Lane Noticeboard – the grass is very high. Ask Highways who this belongs to. Report 40mph sign on Wimborne Road as being overgrown. <p><u>The Parish Council meeting was suspended at 8.59pm whilst the Planning Committee took place. See minutes 6th June 2024 for details.</u></p> <p><u>The Parish meeting re-convened at 9.40pm</u></p> <p><u>DATE AND TIME OF NEXT MEETING</u> – Thursday 18th July 2024 at 7.30pm</p> <p>There being no other business the meeting closed at 21.40</p> <p>Signed _____ Chairman 18th July 2024.</p>	