

	<p style="text-align: center;">STURMINSTER MARSHALL PARISH COUNCIL</p> <p style="text-align: center;">Minutes the Meeting of the Full Council on Thursday 16th May 2024 at 7.30pm at the Memorial Hall</p> <p>Present: Chairman Cllr S Cade, Cllr M Steel, Cllr L Seare, Cllr Purtill, Cllr H Fookes; Cllr H Palmer and Cllr J Jackson</p> <p>Also in attendance: Mrs A Clothier (Parish Clerk)</p> <p>1 <u>MEMBERS OF PUBLIC</u> – There were no members of the public present.</p> <p>2 <u>ELECTION OF CHAIRMAN</u> Cllr Palmer announced that she would be stepping down as Chair due to personal circumstances. Cllr Cade was nominated by Cllr Palmer and seconded by Cllr Steel with all in agreement. Thanks were given to Cllr Palmer for her years of service as Chair.</p> <p>3 <u>ELECTION OF VICE CHAIRMAN</u> Cllr Cade nominated Cllr Palmer and this was seconded by Cllr Fookes with all in agreement.</p> <p>4 <u>DECLARATION OF ACCEPTANCE OF OFFICE</u> The Chair and Vice Chair signed the declaration of acceptance of office.</p> <p>5 <u>APOLOGIES – MEMBERS OF THE COUNCIL.</u> There were none</p> <p>6 <u>DECLARATIONS OF INTEREST</u> Clerk to send ROI updates to all Councillors.</p> <p>7 <u>APPOINTMENT OF COUNCIL OFFICERS AND WORKING PARTIES</u> See Appendix 1. The changes to the list were as follows: Sport – Cllr Jackson Alms House Charity – Cllr Purtill Finance – Cllr Palmer, Cllr Seare, Cllr Cade, Cllr Purtill Social Media – Cllr Steel, Cllr Purtill Clerk to issue updated list of email and phone numbers and Cllr responsibilities.</p> <p>8 <u>INSPECT DEEDS AND INSTRUMENTS</u> The Pound lease is due for renewal in 2027. There were no other deeds for inspection.</p> <p>9 <u>GENERAL POWER OF COMPETANCE</u> It was noted that the requirements needed for the Council to qualify for the remained in place as 2/3 of the Councillors were elected and the Clerk has the Cilca qualification. The General Power of Competence remains in place.</p> <p><u>POLICE REPORT</u></p>	<p>Clerk</p>
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	£800 to register the land. This was agreed unanimously.	
15	<p><u>TRAFFIC & TRANSPORT</u></p> <ul style="list-style-type: none"> i. A31/A350 – the gas board are working on the A350. SGN are attending the Open Meeting. iii. Speeding on Mill Lane – this has been chased with Dorset Council. iii. Bailie Gate Roundabout – art work – a weather vane with a train would be possible but there were concerns about vandalism. There is a metal worker on Bailie Gate so this can be investigated. iv. Front Lane – an email was received from the Road Safety Team at Dorset Council. It was felt that traffic calming measures would be disproportionate to the issue. Suggested considering a 20mph zone in the area and for the CSW team to catalogue speeds for the next 6 months. CSW have few volunteers and are still borrowing the equipment. Residents of Front Lane could volunteer for the CSW to assist with this. Clerk to write back to the residents. 	
16	<p><u>REPORTS</u></p> <p>To receive reports from representatives of the following:</p> <ul style="list-style-type: none"> i. Alms House Charity – nothing to report ii. Memorial Hall – applying for a Youth Grant to cover the cost of the Youth Club fees. The Youth Club is experiencing lower numbers in the older children’s group. iii. DAPTC - nothing to report iv. Flooding – nothing to report v. School – trees at the rear of the site have TPOs. se Birchmere have been asked by Dorset Council to make the trees safe. vi. Speedwatch – next session on 18th May. vii. Dorset Councillor – See Appendix 4. 	
17	<p><u>FINANCE</u></p> <ul style="list-style-type: none"> i. Accounts for payment. To receive invoices and approve payments as per Schedule of payments. These invoices will be paid via bank transfer and the PDFs of the transfer will be printed out. See Appendix 5. The payments were agreed. ii. To confirm the renewal of the Parish Council Insurance – this was confirmed with Clear Councils. iii. To receive the monthly bank reconciliation and budget report – the bank reconciliation was approved. The budget report will be available next month. The quarterly reports will continue. iv. To discuss change of Parish Council bank account – this will be progressed with Barclays. Cllr Palmer, Cllr Cade, Cllr Purtill, Cllr Seare and Cllr Fookes will be added to the account. v. To confirm payment of Data Protection Fee – this was confirmed. This is in order to be compliant with GDPR 	
18	<p><u>POLICIES</u></p> <ul style="list-style-type: none"> i. To review Parish Council Code of Conduct Policy – this was approved. 	
19	<p><u>NEIGHBOURHOOD PLAN</u></p> <ul style="list-style-type: none"> i. The Neighbourhood Plan - the final version of the Plan is with Dorset Council and with two proof readers. A video is being prepared for social media about the referendum which will take place in August. There are strict rules about what the Parish Council can put out in 	

	<p>terms of communication during this period.</p>	
20	<p><u>CORRESPONDENCE</u></p> <ul style="list-style-type: none"> • Proposed litter bin on High Street – it was suggested that putting up a poster by the seat would be a good first step. • Thank you letter regarding Risk Assessment – noted. • Introduction from new Cllr – this was noted • Church Fete posters around Churchill Close Play Area – this was approved. • Youth Grant Funding – Clerk to pass to Memorial Hall. 	
21	<p><u>PARISH MATTERS</u></p> <ul style="list-style-type: none"> • Parish Councillor Vacancies – will be advertised. • Thanks were given to ex Cllr Godfrey for the last 21 years of service to the Parish Council • Thanks were given to ex Dorset Cllr Cook for his hard work for Sturminster Marshall. • Open Meeting on 23rd May <p><u>The Parish Council meeting was suspended at 9.17pm whilst the Planning Committee took place. See minutes 16th May 2024 for details.</u></p> <p><u>The Parish meeting re-convened at 9.40pm</u></p> <p><u>DATE AND TIME OF NEXT MEETING</u> – Thursday 6th June 2024 at 7.30pm</p> <p>There being no other business the meeting closed at 21.40</p> <p>Signed _____ Chairman 6th June 2024.</p>	