

Sturminster Marshall Neighbourhood Plan

7.30pm Tuesday 15th August 2023

On Zoom

Steering Group Minutes

Present: Mr J Quick, Cllr H Palmer, Mr R Daniels, Cllr H Fookes, Cllr S Cade

Also present: Mrs A Clothier (Clerk),

1. Apologies

1.1 Cllr M Steel

2. Declaration of Interests

2.1 No changes.

3. Minutes of previous meeting and matters arising

3.1 The minutes of the previous meeting on 6th June 2023 were circulated prior to the meeting. These were approved. The SEA has been updated and finalised but the HRA is awaiting an update. £400 was spent on printing for the consultation.

4. Consultation Responses to the Pre Submission Draft

4.1 77 responses were received to the Draft Plan. The majority of respondents used the questionnaire, but several were in a different format. There was a detailed response from St Marys PCC who were unhappy about the Church wording. JQ to speak to the PCC about this and RD to reword the Plan. The next step is to summarise the comments and to agree a response to them. When the grant funding application is completed then Ms Witherden will be able to help with this. The group agreed that they would meet together first to agree some responses to the points raised.

4.2 The comments from Dorset Council were discussed in more detail as these were very comprehensive. Some questions will need to be directed back to Dorset Council particularly in regard to the comments from the Conservation Officer as they were not clear. RD to respond to Wessex Water regarding the points raised in their response.

4.3 Dorset Council and Sport England, as well as the developers, all raised the point that the additional sports pitches would not be necessary. The 2019 Playing Pitch report does state that the village is missing hard surface sports space e.g. a MUGA.

4.4 One developer has raised the point that the Plan is written as if the village is expecting high levels of development. This will be looked at in the review.

5. Next Steps

5.1 Ms Witherden had sent through an updated project plan which was circulated before the meeting. The next steps are as follows:

- Consultation Analysis – August/September
- Plan Updates – September/October
- Basic Conditions Statement – September/October
- Consultation Statement – September/October
- Finalise all other supporting evidence – September/October
- Parish Council approval – October/November
- Submission to LPA – December
- Submission Checking – December
- Consultation – January/February 2024
- Examination – March/April
- Consideration of Examiners Report and update – May
- Referendum – June/July
- Plan 'made' – August 2024

5.2 In the short term Ms Witherden can help with the consultation analysis, basic conditions statement, consultation statement (checking only) and checking the evidence is up to date. JQ to ask what the requirement will be after this and around the Examination as this will be needed for the grant application. An idea of the printing requirements for the next stages will also be needed.

6. 2023/24 Grant Funding

6.1 The grant funding application to be completed as soon as possible following the quote from Ms Witherden.

7. Date of next meeting

September meeting to be arranged following grant application.

The meeting ended at 8.37pm