

	<p style="text-align: center;">STURMINSTER MARSHALL PARISH COUNCIL</p> <p style="text-align: center;">Minutes the Meeting of the Full Council on Tuesday 5th September 2023 at 7.30pm at the Memorial Hall</p> <p>Present: Chairman Cllr Palmer; Cllr S Cade; Cllr M Steel, Cllr L Seare, and Cllr J Jackson</p> <p>Also in attendance: Clerk Mrs Alison Clothier;</p>	
1	<u>MEMBERS OF PUBLIC</u> – There no members of the public present.	
2	<p><u>APOLOGIES – MEMBERS OF THE COUNCIL.</u></p> <p>Cllr A Godfrey, Cllr H Fookes, Cllr Purtill and Dorset Cllr R Cook gave their apologies, and these were accepted by the committee.</p>	
3	<p><u>DECLARATIONS OF INTEREST</u></p> <p>There were none.</p>	
4	<p><u>POLICE REPORT</u></p> <p>See Appendix 1.</p>	
5	<p><u>MINUTES</u></p> <p>The minutes of the Full Council Meeting held on 13th July 2023 were approved as true record of the meeting.</p>	
6	<p><u>MATTERS ARISING</u></p> <p>A report from the Clerk which had been circulated was read by the Clerk and is attached to these minutes as Appendix 2. Ongoing issues from the Clerks Report are:</p> <ul style="list-style-type: none"> i. Churchill Close Green ii. Neighbourhood Plan 	
7	<p><u>AMENITIES AND FACILITIES</u></p> <ul style="list-style-type: none"> i. Playground – No issues were highlighted from the monthly inspection. Works to the birds nest swing are pending. Dorset Council have been chased for a surfacing quote. The quote for the playground signs was discussed and this would be a maximum of £350 for 3 A3 signs and one custom sized sign for the basketball hoop, plus installation. This was approved with all in agreement. ii. Churchill Close Green – <ul style="list-style-type: none"> i. Football Club lease – The Parish Council noted with disappointment the service that has been received from Farnfields Solicitors meaning that the Green has not been registered with the Land Registry. Clerk to write a letter to them to reflect this. The licence was discussed and several changes suggested including the mention of railings being removed at the end of the season. Clerk to respond to O’Haras with the changes and then send an amended copy to Cllrs. ii. Grass Pitch Maintenance Fund – The pitch inspection has taken place and the soil samples taken. iii. Summer School – it was noted that issues had been raised regarding the Summer Football School and whether this was 	<p>Clerk</p> <p>Clerk</p>

	<p>part of the Football Club or a private enterprise. This will be prevented without written permission with the new licence.</p> <p>iii. Trees – The Jubilee Tree Plaque has been received as will be installed as soon as possible. An email had been received from a resident of Charborough Way to request the removal or cut back of trees on Charborough Green but this has been refused by Dorset Council.</p> <p>v. Defibrillator at Mapperton – the Drax Estate have kindly agreed to donate £500 to the defibrillator which is being match by Cllr Seare. The Parish Council thanked Cllr Seare for this generous donation. The remaining balance will be paid by the Parish Council. Clerk to order the new defibrillator and storage box. The training session will be held in Almer/Mapperton.</p> <p>vi. Actions from Risk Assessment</p> <p>i) Maypole Green Noticeboard – The total quote for the noticeboard is £2,860 including installation. This has been compared to other prices online and this is an average price for a wooden noticeboard. This was approved with all in agreement.</p> <p>ii) Churchill Close bench – Clerk to ask Mr Miller to conduct an inspection of all benches on Churchill Close</p> <p>iii) Stocks – Mr Miller to lift and reoil Stocks.</p> <p>vii. War Memorial and RAF Plaque – the work has been largely completed with some treatment still to be applied to the war memorial. It was noted that the damage to the RAF plaque cannot be resolved and it also cannot be removed. Clerk to ask stonemason for a quote for a new plaque to go next to the War Memorial or in the Church.</p> <p>viii. Footpaths – one footpath sign has been installed on Moor Lane. Clerk to request further signs for the footpath and Wareham Forest Way at the end of Gladwish.</p> <p>ix. Memorial Hall – in progress. The title deeds need to be produced.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
8	<p><u>ENVIRONMENT</u></p> <p>i. Drainage Ditches – awaiting works at Moor Lane.</p> <p>ii. Climate Change Action Plan – the following actions have taken place:</p> <ul style="list-style-type: none"> • Neighbourhood Plan – climate change integral to the draft Neighbourhood Plan • Trees – 4 new trees to be planted in Autumn • Suppliers – local supplier used for playground repairs • Electric Car Charge Point – expression of interest completed <p>iii. Fly Tipping – no reports</p>	<p>Clerk</p>
9	<p><u>TRAFFIC & TRANSPORT</u></p> <p>i A31/A350 – a private contractor has been conducting speed surveys on the A350.</p> <p>ii. Highways – the Speed Watch training session will take place on 14th September. A complaint has been received about the road closure at Old Market Road – Clerk has asked for further details from Dorset Council.</p> <p>iii. Speeding on Mill Lane – this will be discussed in the meeting with the Community Highways Officer on 26th September.</p> <p>iv. Road signage – a request from St Marys Church was received for a directional sign. They were provided contact details for Dorset Council.</p>	<p>Clerk</p>

10	<p><u>REPORTS</u></p> <p>To receive reports from representatives of the following:</p> <ul style="list-style-type: none"> i Alms House Charity – no report ii Memorial Hall – several items are on the agenda for maintenance including guttering, skylight, lighting and the boiler. The fundraising event was very successful. The plans for the Youth Club are progressing and a two year contract with Dorset Youth Service has been signed. iii DAPTC - meeting on 21st September. v. School – no report vi Dorset Councillor – See Appendix 3. 	
11	<p><u>FINANCE</u></p> <ul style="list-style-type: none"> i Accounts for payment. To receive invoices and approve payments as per Schedule of payments. These invoices will be paid via bank transfer and the PDFs of the transfer will be printed out. See Appendix 4. ii. To discuss taking ownership of the Village History Site – this is ongoing. iii. To approve ordering the wreath for Remembrance Sunday – it was noted that lamppost poppies also need to be ordered. This was agreed with all in approval iv. Financial Regulations Review – NALC are currently launching a consultation on new Financial Regulation so this will be put on hold until these are released. v. Ratify purchase of new laptop, screen, keyboard and mouse – following several issues with the Parish Council laptop over the summer, this was replaced in order to not lose all the Parish Council information held on it. This was agreed via email. All the files have been transferred to the new laptop. This was ratified will all in agreement. 	
12	<p><u>CALANDER OF MEETINGS 2024</u></p> <ul style="list-style-type: none"> i. To agree meeting dates for 2024 – this will be agreed next month after the information regarding elections has been received. 	
13	<p><u>EXTERNAL AUDITOR REPORT</u></p> <ul style="list-style-type: none"> i. To receive and note the External Auditor Report and Certificate - The return was presented and was approved and accepted by the Parish Council. The relevant information is published on the Parish Council website and on the noticeboard. 	
14	<p><u>NEIGHBOURHOOD PLAN</u></p> <ul style="list-style-type: none"> • The Neighbourhood Plan consultation has finished and over 70 responses were received. These are being analysed. The grant for 2023/24 has been awarded in full. 	
15	<p><u>CORRESPONDENCE</u></p> <p>Housing Strategy – Clerk to complete Dorset COP – noted.</p>	
16	<p><u>PARISH MATTERS</u></p> <p>Bartons Ground – a new tenant is leasing Bartons Ground and has fenced off part of the site with electric fencing and is keeping a horse on site. All emails to be forwarded to</p>	

	<p>Symonds and Sampson.</p> <p>A meeting has been requested with PC Lawrence.</p> <p><u>The Parish Council meeting was suspended at 9.00pm whilst the Planning Committee took place. See minutes 5th September 2023 for details.</u></p> <p><u>The Parish meeting re-convened at 9.42pm</u></p> <p><u>DATE AND TIME OF NEXT MEETING</u> – Thursday 5th October 2023 at 7.30pm</p> <p>There being no other business the meeting closed at 21.42</p> <p>Signed _____Chairman 5th October 2023.</p>	