

Sturminster Marshall Neighbourhood Plan

7.30pm Tuesday 6th June 2023

At the Memorial Hall

Steering Group Minutes

Present: Mr J Quick, Cllr H Palmer, Mr R Daniels, Cllr H Fookes

Also present: Mrs A Clothier (Clerk),

1. Apologies

1.1 Cllr S Cade and Cllr M Steel

2. Declaration of Interests

2.1 No changes.

3. Minutes of previous meeting

3.1 The minutes of the previous meeting on 11th May 2023 were circulated prior to the meeting. These were approved.

4. AECOM – Master Planning and Design Codes

4.1 This document is now complete.

Action 1: Clerk to put Design Codes on the website.

5. Plan Drafting

5.1 The SEA and HRA are due to be sent to the group on Friday 9th June. The Neighbourhood Plan has been approved by the Parish Council with a couple of amendments regarding Johnnies Ditch and Walnut Tree Field. The Chair's Foreword is ongoing.

Action 2: RD and HP to send final wording to Clerk to complete Neighbourhood Plan Draft.

6. 2023/24 Grant Funding

6.1 The grant funding for 2023/24 has not been released. The Parish Council has approved a £2000 budget for the Regulation 14 consultation.

7. Consultation Planning

7.1 It was suggested that the start of the consultation period be delayed until Friday 16th June to allow for the SEA/HRA to come through. The questionnaire has been prepared and JW will be asked to put this on Survey Monkey. Hard copies will be available at the Spar. 20 copies

of the Neighbourhood Plan will be printed. Posters and a banner design need to be drawn up as well as a post for social media. A post will be put in the July Bridge.

Action 3: Clerk to ask JW to upload questions to Survey Monkey

Action 4: Print 20 copies of the Neighbourhood Plan

Action 5: JQ to write social media post and Bridge Article

Action 6: Clerk to draft consultation email and prepare list of consultees.

7.2 The consultation event on the 6th July was discussed and it was agreed that the boards would be split into the topic areas. Ideas for display boards to be sent to the Clerk by 21st June.

8. [Date of next meeting](#)

Week of 19th June.

The meeting ended at 8.37pm