

	<p style="text-align: center;">STURMINSTER MARSHALL PARISH COUNCIL</p> <p style="text-align: center;">Minutes the Meeting of the Full Council on Thursday 1st June 2023 at 7.30pm at the Memorial Hall</p> <p>Present: Chairman Cllr Palmer; Cllr S Cade; Cllr M Steel; Cllr H Fookes, and Cllr J Jackson</p> <p>Also in attendance: Clerk Mrs Alison Clothier; Dorset Cllr R Cook</p>	
1	<u>MEMBERS OF PUBLIC</u> – There no members of the public present.	
2	<u>APOLOGIES – MEMBERS OF THE COUNCIL.</u> Cllr Purtill, Cllr L Seare and Cllr A Godfrey gave their apologies, and these were accepted by the committee.	
3	<u>DECLARATIONS OF INTEREST</u> There were none.	
4	<u>POLICE REPORT</u> See Appendix 2. PCSO Andy Flanigan to meet with the Parish Council before he retires.	
5	<u>MINUTES</u> The minutes of the Full Council Meeting held on 3 rd May 2023 were approved as true record of the meeting.	
6	<u>MATTERS ARISING</u> A report from the Clerk which had been circulated was read by the Clerk and is attached to these minutes as Appendix 3. Ongoing issues from the Clerks Report are:	
	<ul style="list-style-type: none"> i. Churchill Close Green ii. Neighbourhood Plan 	
7	<u>AMENITIES AND FACILITIES</u> <ul style="list-style-type: none"> i. Playground – Playground inspection is due in June. Clerk to chase additional playground works. ii. Churchill Close Green – <ul style="list-style-type: none"> i. Football Club lease – a quote has been received from a local solicitor specialising in local authority leases for £1,200. Clerk and Cllrs to meet with the solicitor to discuss. ii. Grass Pitch Maintenance Fund – the soil inspection will take place on 19th June. iii. Trees – Clerk to chase Mark Adams regarding Highways enforcement on the Holme Oak. v. Charborough Way Bench – the bench will be relocated in June. vi. Defibrillator at Mapperton – awaiting a response from the Charborough Estate owner. vii. Station Road – the quote for cutting back Station Road was received and came to £450. This was agreed. viii. Actions from Risk Assessment <ul style="list-style-type: none"> i) Maypole Green Noticeboard – awaiting three quotes ii) Churchill Close bench – Clerk to ask Mr Miller to conduct an inspection of all benches on Churchill Close iii) Stocks – Mr Miller to lift and reoil Stocks. 	Clerk

	viii.	War Memorial and RAF Plaque – one stone mason has declined to quote. Clerk to approach alternative.	
8	<u>ENVIRONMENT</u>		
	i.	Drainage Ditches – awaiting works at Moor Lane.	Clerk
	ii.	Climate Change Action Plan – no update	
9	<u>TRAFFIC & TRANSPORT</u>		Clerk
	i	A31/A350 – Clerk to ask for cut back of Roundhouse Roundabout.	
	ii.	Highways – the Hall is booked for the 21 st June for the 20mph zone and an officer from Dorset Council and Cllr Robin Cook will be in attendance.	
10	<u>REPORTS</u>		
		To receive reports from representatives of the following:	
	i	Alms House Charity – a quote has been accepted to repair the roof.	
	ii	Memorial Hall – AGM on 19 th June.	
	iii	DAPTC - the next Eastern Area committee meeting is on 8 th June.	
	iv.	Flood Wardens – nothing to report.	Clerk
	v.	School – nothing to report.	
	vi	Dorset Councillor – See Appendix 4 . PACT is now an online presence online.	
11	<u>FINANCE</u>		
	i	Accounts for payment. To receive invoices and approve payments as per Schedule of payments. These invoices will be paid via bank transfer and the PDFs of the transfer will be printed out. See Appendix 5 .	Clerk
	ii.	To discuss taking ownership of the Village History Site – this is ongoing.	
	iii.	Grants for 2023/24 – grant letters to be sent out as soon as possible.	
12	<u>INTERNAL AUDIT</u>		
	i.	To receive the report from the internal auditor - this was circulated before the meeting. Councillors noted the positive nature of the report. Clerk to investigate a savings account to hold some of the reserves.	
13	<u>EXTERNAL AUDIT</u>		
	i.	To approve the Annual Governance Statement - The Accounting Statements 2022/23 were approved by council and recorded as a minute statement.	Clerk
	ii.	To approve the accounting statements for 2022/23 - The annual governance statement was approved by council and recorded as a minute statement.	
	iii.	There are no conflicts of interest with BDO.	
14	<u>NEIGHBOURHOOD PLAN</u>		
	i.	The draft Neighbourhood Plan was circulated to Councillors in advance of the meeting. It was suggested that Johnnies Ditch was added to the 'Commons within the Conservation Area' of the LGS and that it was noted that Walnut Tree Field is a Scheduled Ancient	

	<p>Monument. Cllr Fookes proposed that the document was approved for consultation and this was seconded by Cllr Cade. All in agreement.</p> <p>ii. The national grant system for Neighbourhood Plans has not yet been released for 2023/24 therefore a budget is needed to pay for the consultation and some support from the consultant. It was agreed that £2,000 could be spent by the Neighbourhood Plan group on the consultation.</p>	
15	<u>CORRESPONDENCE</u>	
16	<u>PARISH MATTERS</u> <ul style="list-style-type: none"> • BBQ on the Green – the feedback from the event was that even though the event was a success there were issues with parking and litter and it was felt that the Parish Council comments were not taken onboard. Clerk to write to Cllr Cook outlining issues. • Almer – it was suggested that if external funding cannot be found then the Parish Council fully funds the defibrillator <p><u>The Parish Council meeting was suspended at 8.49pm whilst the Planning Committee took place. See minutes 1st June 2023 for details.</u></p> <p><u>The Parish meeting re-convened at 9.28pm</u></p>	
17	<p><u>DATE AND TIME OF NEXT MEETING</u> – Thursday 13th July 2023 at 7.30pm</p> <p>There being no other business the meeting closed at 21.28</p> <p>Signed _____ Chairman 13th July 2023.</p>	