

STURMINSTER MARSHALL PARISH COUNCIL

Minutes of the Annual Meeting of the Full Council on Thursday 5th May
2022 at 7.30pm at the Memorial Hall

Present: Chairman Cllr Palmer; Cllr S Cade; Cllr J Jackson; Cllr H Fookes, Cllr L Seare and Cllr A Godfrey.

Also in attendance: Clerk Mrs Alison Clothier; Dorset Cllr Cook

MEMBERS OF PUBLIC – There were 3 members of the public present.

A member of the public spoke about wanting to understand how the Parish Council is prioritising climate change in terms of its decision making, budget setting and projects. The Chair confirmed that the Parish Council had declared a climate change emergency and the Clerk and Councillors were undertaking training to become better informed about what can be done to action this.

1

ELECTION OF CHAIRMAN

Cllr Palmer was proposed by Cllr Fookes and seconded by Cllr Cade. All in agreement.

2

ELECTION OF VICE CHAIRMAN

Cllr Cade was proposed by Cllr Palmer and seconded by Cllr Steel. All in agreement.

3

DECLARATION OF ACCEPTANCE OF OFFICE

The Chair and Vice-Chair signed the declaration of acceptance of office.

4

APOLOGIES – MEMBERS OF THE COUNCIL.

Cllr Purtill gave her apologies and these were accepted.

5

DECLARATIONS OF INTEREST

There were none.

6

APPOINTMENT OF COUNCIL OFFICERS AND WORKING PARTIES

See **Appendix 1.**

7

INSPECT DEEDS AND INSTRUMENTS

These were inspected. Churchill Green has been transferred to the Parish Council. The Sports Association and Bartons Ground leases are being terminated. The Pound lease is renewed for a further 5 years.

8

GENERAL POWER OF COMPETANCE

It was noted that the requirements needed for the Council to qualify for the remained in place as 2/3 of the Councillors were elected and the Clerk has the Cilca qualification. The General Power of Competence remains in place.

9

POLICE REPORT

See report attached as Appendix 2

10

MINUTES

The minutes of the Full Council Meeting held on 7th April 2022 were approved as true record of the meeting.

11	<p><u>MATTERS ARISING</u> A report from the Clerk which had been circulated was read by the Clerk and is attached to these minutes as Appendix 2. Ongoing issues from the Clerks Report are:</p> <ul style="list-style-type: none"> i. Highways ii. Neighbourhood Plan 	
12	<p><u>AMENITIES AND FACILITIES</u></p> <ul style="list-style-type: none"> i. Playground – Several playground repairs have taken place however Cllrs would like to speak to Mr Miller in regard to some further repairs. ii. Noticeboards – The noticeboard repairs will be carried out as soon as possible. iii. Churchill Close Green – The Parish Council will meet with the Sports Association in May to complete a formal transfer of assets. The Football Club have been sent a letter confirming permission for continued use of the Green for football, which was needed to enter the league. iv. Village Greens – <ul style="list-style-type: none"> • Maypole Green – a complaint has been received regarding the position of the benches on Maypole Green. Cllrs confirmed that they had all been to view the benches and, as it was on Parish Council land, and not the Highway, there were no issues. Clerk to reply to the member of the public. • To discuss the Sturminster Marshall Village Project – the community meeting was successful and the posts and signs have now been ordered. A website is being set up. The Parish Council would like to ensure that permission has been granted to install the posts on private land. Clerk to check that the organiser has enough help. v. Johnnies Ditch – the new sign will cost £25 and this was agreed. There is a possible need to re-establish the fence between Johnnie Ditch and the adjacent property as this may be sold. The land should have access from the front. Clerk to check fencing with Conservation Officer. vi. Bartons Ground – The Parish Council have received a Break Notice for Bartons Ground which means that the lease will be terminated at the end of July. The Clerk has responded to this to express disappointment in not being informed of this before the money was spent on the fence, trees and sign. The Clerk to look at removal of seat and tree. vii. Youth Club - this is being moved forwards however income is an issue as a youth worker would need to be employed. The money from the Parish Council has been offered. viii. Trees – Clerk and Chair to meet with Aster Housing Association on Friday 6th May. ix. Platinum Jubilee Celebrations – a quote for a plaque for the Jubilee Tree has been received at a cost of £48 – this was agreed. The celebration mugs have been ordered. The cost of insurance for the event is £477.13 which will be refunded to the Parish Council from the profits from the event. x. Village Bier – Clerk has contacted the blacksmith to see if he is able to carry out the work. Kingston Maurward college may take this on. xi. Walnut Tree – the branch of the Walnut Tree has been looked at by a local carpenter and there it is a not a sizable piece. Three small items may be possible. xii. Fingerposts – the Normtec team have removed the remaining finger and the top fittings. However, the two brackets are stuck together on 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>the spindle. Following a discussion it was decided to cut off the current spindle/socket/bracket assembly and replace in its entirety. This will be further additional £250. Total cost approx. £1500. it was agreed that the £1000 deposit would be paid.</p> <p>xiii. Book Box – the restoration work to the Book Box will be completed as soon as possible.</p> <p>xvi. School Swimming Pool – no update</p>	Clerk
13	<p><u>ENVIRONMENT</u></p> <p>i. Drainage Ditches –Awaiting quote for the remainder of the ditch at Moor Lane.</p> <p>iii. Electric Car Charge Point – Clerk and Memorial Hall committee met with a local installer on the 26th April and Clerk to contact Dorset Council regarding any potential funding.</p> <p>iii. Pack Horse Bridge – Clerk to obtain update from Community Highways Officer</p> <p>iv. Dogs – reports of a dog loose in the play park have been reported to the dog warden who is investigating.</p>	Clerk
14	<p><u>TRAFFIC & TRANSPORT</u></p> <p>i A31/A350 – C13 currently shut</p> <p>ii. Highways – Wimborne Road road has been swept.</p>	
15	<p><u>REPORTS</u></p> <p>To receive reports from representatives of the following:</p> <p>i Alms House Charity – no update</p> <p>ii Memorial Hall – no update</p> <p>iii. Sports Association – meeting pending</p> <p>iv P A C T – currently suspended. Cllr Cade to contact Chair of Wimborne group.</p> <p>v DAPTC - Eastern Area meeting was taken place at the same time as the Parish Council meeting. Clerk to enrol Cllr Jackson on Community Resilience training.</p> <p>vi Flood Wardens – no update</p> <p>vii. School – no update</p> <p>vii Dorset Councillor – see Appendix 3. Cllr Cook asked if a Cllr could be present on the 13th June to meet Cllr Spencer Flower.</p> <p>ix. Ukraine Aid – meeting held in April to coordinate effort.</p>	
16	<p><u>FINANCE</u></p> <p>i Accounts for payment. To receive invoices and approve payments as per Schedule of payments. These invoices will be paid via bank transfer and the PDFs of the transfer will be printed out. See Appendix 4.</p> <p>ii. Quarterly Report and Bank Reconciliation – the reports were received. See Appendix 5</p> <p>iii. To discuss taking ownership of the Village History Site – Clerk to chase the quote for the website hosting.</p> <p>iv. To discuss the Risk Assessment and Asset Register – currently being updated.</p> <p>v. To ratify purchase of extra storage for Parish Council email – this was agreed at a cost of £39.</p> <p>vi. To ratify purchase of a new battery for the defibrillator – this was agreed.</p>	

17	<p><u>BENCH POLICY</u></p> <p>i. To consider a Bench Policy – a draft policy was circulated and it was agreed that this should be adapted to Sturminster Marshall.</p>	
18	<p><u>CLIMATE CHANGE EMERGENCY</u></p> <p>i. Following the questions put forward by a member of the public on the climate change emergency it was agreed that Clerk and Chair would undertake training on this topic and feedback to the next Parish Council meeting.</p>	
19	<p><u>OPEN MEETING 19th MAY 2022</u></p> <p>i. To discuss agenda for May Open Meeting – Clerk to ask Mr Holland from Rights of Way to see if he would come and give a talk.</p>	
20	<p><u>NEIGHBOURHOOD PLAN</u></p> <p>i. A meeting has been held with AECOM regarding the Master Planning technical package and this is now underway. A workshop event will take place in early June. The heritage list nominations have been completed. The draft plan is now starting to be written.</p>	
21	<p><u>CORRESPONDENCE</u></p> <ul style="list-style-type: none"> • Party on the Green – Clerk to respond to say that this is permitted but will not be exclusive. 	
22	<p><u>PARISH MATTERS</u></p> <ul style="list-style-type: none"> • It was reported that litter was being left on the Green after the football. <p><u>The Parish Council meeting was suspended at 9.10pm whilst the Planning Committee took place. See minutes 5th May 2022 for details.</u></p> <p><u>The Parish meeting re-convened at 9.41pm</u></p> <p><u>DATE AND TIME OF NEXT MEETING</u> – Thursday 9th June 2022 at 7.30pm</p> <p>There being no other business the meeting closed at 21.41</p> <p>Signed _____ Chairman 9th June 2022.</p>	

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