

STURMINSTER MARSHALL PARISH COUNCIL

Minutes of the Meeting of the Full Council on Thursday 3rd March 2022 at
7.30pm at the Memorial Hall

Present: Chairman Cllr Palmer; Cllr M Steel; Cllr Jackson; Cllr H Fookes, Cllr L Seare and Cllr Godfrey

Also in attendance: Clerk Mrs Alison Clothier; Dorset Cllr Cook.

MEMBERS OF PUBLIC – There was 1 member of the public present.

1 **APOLOGIES – MEMBERS OF THE COUNCIL.**

Cllr. S Cade gave her apologies and these were accepted by the committee.

2 **DECLARATIONS OF INTEREST**

There were none.

3 **POLICE REPORT**

See report attached as Appendix 2.

4 **MINUTES**

The minutes of the Full Council Meeting held on 3rd February 2022 were approved as true record of the meeting.

5 **MATTERS ARISING**

A report from the Clerk which had been circulated was read by the Clerk and is attached to these minutes as **Appendix 1**. Ongoing issues from the Clerks Report are:

- i. Highways
- ii. Neighbourhood Plan

6 **AMENITIES AND FACILITIES**

- i. Playground – The playground repairs will be carried out as soon as possible. There were no reports of any issues from the monthly check.
- ii. Noticeboards – The noticeboard repairs will be carried out as soon as possible.
- iii. Churchill Close Green –
Two quotes have now been received from both BCP and Dorset Council. One quote is significantly lower than the other so some further questions will be asked to check whether they are quoting on the same basis. If this is the case then it was resolved to approve the quote from Dorset Council.
- iv. Village Greens –
 - Maypole Green –Clerk has contacted the Conservation Officer regarding the kerbing. The seats on the Green will be fixed in the new location.
 - To discuss a strategy for the maintenance of village greens – Clerk to obtain a quote from Greenscape Countryside Ltd.
 - To discuss the Sturminster Marshall Village Project – it was agreed that this project should be discussed in a separate working group meeting. Clerk to arrange.

	<ul style="list-style-type: none"> v. Johnnies Ditch – new sign in progress vi. Bartons Ground – the fencing works have been completed. The cutting back has exposed the poor state of the fence at the far corner of Bartons Ground. Awaiting the sign. vii. Youth Club - this is currently being considered. viii. Trees – Awaiting a tree works application for the Conservation Area. Clerk to chase Aster Housing Association regarding the tree at Churchill Close. ix. Platinum Jubilee Celebrations – The tree planting for the Jubilee took place on the 6th February. There has been a complaint about the location of the tree. The vicar will be asked to bless the tree at a later date. The arrangements for the 5th June are progressing well and the Parish Council are responsible for managing the budget for the event. The memorabilia was discussed and it was agreed that the mug was good suggestion – the numbers of children in the village will be needed for the order. x. Village Bier – a quote to restore the Bier has been requested. xi. Walnut Tree – a meeting took place with consultants representing the Stour Valley Partnership on the 17th February. The idea of a bridge was met positively, and will be put forward to the Stour Valley Partnership. xii. Fingerposts – the AONB team have collected the metal letters and will now progress with repairing the post. xiii. Book Box – the restoration work to the Book Box will be completed as soon as possible. xiv. WI Bench – the repair work to the bench will be completed as soon as possible. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
7	<p><u>ENVIRONMENT</u></p> <ul style="list-style-type: none"> i. Drainage Ditches –Moor Lane is complete and the Council are awaiting a quote for the remaining part. Birchmere have been asked to complete the work at the back of the industrial estate. iii. Electric Car Charge Point – Clerk has written to the Hall Committee to look into this further. iii. Pack Horse Bridge – the damage to the bridge has been reported to Dorset Council 	<p>Clerk</p>
8	<p><u>TRAFFIC & TRANSPORT</u></p> <ul style="list-style-type: none"> i. A31/A350 – Rushall Lane will be closed in March. ii. Highways – White Mill Bridge will be closed from 28th March – 22nd April. Clerk has asked that it is signed adequately and that the 88 bus is informed. Castle Farm Road and Balls Lane have upcoming road closures. 	<p>Clerk</p>
9	<p><u>REPORTS</u></p> <p>To receive reports from representatives of the following:</p> <ul style="list-style-type: none"> i. Alms House Charity – no update ii. Memorial Hall – no update iii. Sports Association – a meeting will be held to formally handover the SA responsibilities to the Parish Council. iv. P A C T – Cllr Cade to contact Chair. v. DAPTC - no update vi. Flood Wardens – no update vii. School – Cllr Fookes has completed Governor training. vii. Dorset Councillor – see Appendix 2 	

10	<p><u>FINANCE</u></p> <p>i. Accounts for payment. To receive invoices and approve payments as per Schedule of payments. These invoices will be paid via bank transfer and the PDFs of the transfer will be printed out. See Appendix 3.</p> <p>ii. The figures for the bus usage were circulated in advance of the meeting. Following a discussion regarding the benefits of the community bus, the bus grant of £1500 was approved.</p> <p>iii. Village History Site – a new website host has been contacted for a quote and an early indication is that it will be around £150 per year.</p> <p>iv. To discuss the Risk Assessment and Asset Register – these will be undertaken by a professional in the local community.</p> <p>v. To discuss the purchase of an accountancy package – a quote has been received for the Scribe package, which has been recommended by several other Parish Councils. Clerk to send the details to Alan Breakwell to see if this will meet with his requirements for the audit.</p> <p>vi. To discuss the 2022/23 Action Plan – a draft action plan was circulated in advance of the meeting – see Appendix 4. The Action Plan was approved.</p>	Clerk Clerk
11	<p><u>COOPTION OF NEW COUNCILLORS</u></p> <p>i. The statutory notice has been displayed and an election has not been called. The Co-Option notice will now go ahead with a view to appointing new Councillors at the next meeting.</p>	
12	<p><u>NEIGHBOURHOOD PLAN</u></p> <p>i. Master Planning - the site visit has taken place and AECOM have commenced the work.</p> <p>ii. Dorset Council list of local heritage assets – this may need to be put forward by the property owner. Cllr Fookes to look into this further.</p>	
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14	<p><u>CORRESPONDENCE</u></p> <ul style="list-style-type: none"> • Email from the Bridge Committee – this was in regards to a request for financial assistance from the Parish Council to the Bridge magazine. The Parish Council would like the committee to look at charging for the magazine and to look at distribution to ensure that copies are not wasted. • Bench at Walnut Tree – a request has been received to dedicate a bench to a local resident at Walnut Tree. This was turned down by Dorset Council and Maypole Green has now been requested. The Parish Council agreed that this was not a suitable location as there are already several benches there and suggested Charborough Way. A plan would need to be put in place for upkeep. Clerk to check if other Parish Council's have a policy for new benches. • BBQ on the Green – this will take place on the 14th May • Sewers – an email was received about raw sewage coming out of the manholes on Church Street. <p><u>PARISH MATTERS</u></p> <ul style="list-style-type: none"> • Jubilee Cross – the finial is overgrown at the top of the direction sign. <p><u>The Parish Council meeting was suspended at 8.35pm whilst the Planning Committee</u></p>	

took place. See minutes 3rd March 2022 for details.

The Parish meeting re-convened at 9.23pm

DATE AND TIME OF NEXT MEETING – Thursday 7th April 2022 at 7.30pm

There being no other business the meeting closed at 21.23

Signed _____ Chairman 7th April 2022.

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