

Sturminster Marshall Neighbourhood Plan

7.30pm Tuesday, 20th July 2021

Sturminster Marshall Memorial Hall

Steering Group Minutes

Present: Mr J Quick, Cllr S Cade, Cllr Gerry, Cllr J Jackson, Cllr M Steel, Mr S Morris, Cllr Fookes and Mr R Daniels

Also present: Mrs A Clothier (Clerk), Ms J Witherden

1. Apologies

1.1 Ms J Scotton and Cllr Palmer gave their apologies, and these were accepted by the committee.

2. Declaration of Interests

2.1 No changes.

3. Minutes of previous meeting

3.1 The minutes of the previous meeting on 4th May 2021 were circulated prior to the meeting. These were approved.

3.2 Matters arising:

Action 4: Cllr Cade to investigate Emissions Survey with Environmental Health – an email has been received from Environmental Health advising the Neighbourhood Plan group should commission a consultant to complete the surveys. Ms Witherden to ask a consultants networking group for some advice on this.

Action 3: Clerk to arrange site walk through with Dorset Highways -complete

Action 4: Group to start assessing locally important buildings – this is underway

Action 2: Ms Witherden to give feedback on Traffic and Transport Survey and Footpath, Cycleway and Walkway Survey - complete

Action 4: Chair and Clerk to submit funding request - complete

4. AECOM Site Assessments – draft report

4.1 The report has been approved but will not be available to the public until the consultation.

5. Local Greenspace Study

5.1 The report is complete and the next step is to consult with landowners. The letters to the landowners are drafted and will need to be approved by the Parish Council.

6. SEA

- 6.1 Following the completion of the Screening Report it was concluded that an SEA was required for the Plan. The SEA technical package from AECOM has been granted and an inception meeting will take place on the 22nd July. The next step will be for AECOM to prepare an SEA Scoping Report which will form the basis of the criteria against which to assess the policies. Step 2 is then the Environmental Report.
- 6.2 A Habitats Assessment technical package has also been approved but this will be paused until a Draft Plan has been prepared.

7. Traffic and Transport Survey

- 7.1 A very productive meeting was held between Steve Gerry & John Quick (Steering Group), Helen Jackson (Highways Strategic Planner), Tara Hansford (DC Rights of Way) Mark Adams (DC Community Highways Officer) and Cllr Robin Cook. The notes of the meeting were circulated and are attached as Appendix 1. The group noted that it was unlikely that additional access would be granted to the A350 from Springfield Farm or Arch Ground. These proposals will form the basis of the work to feed into the Master Planning.

8. Footpath, Cycleway and Walkway Survey

- 8.1 See Appendix One as above. Dorset Council were very supportive of the proposals put forward by the Steering Group. It was noted that the bridge across the river at Walnut Tree Field had not been discussed and this was due to the potential expense of this project. It was also noted that the impact on Walnut Tree Field would need to be taken into account. Some more investigation into this proposal is needed as it would be very popular locally.

Action 1: Clerk to speak to National Trust regarding potential of a bridge and ask Dorset Council for bridge costings.

9. Locally Important Buildings Survey

- 9.1 The task group have looked at different examples of surveys. A local architect has agreed to assist with the assessment which will be carried out shortly.

10. Grant Funding for 2021/22

- 10.1 This is approved and should be received shortly.

11. Preparation for Options Consultation

- 11.1 The Chair outlined that Dorset Council have delayed the next stage of consultation of the Local Plan but it is not clear at present how long the delay will be. The approach that BCP Council have taken to their Local Plan housing numbers is very different to Dorset as they are challenging the numbers and aiming to not release any Green Belt sites.

- 11.2 A paper on the consultation was circulated before the meeting and is attached as Appendix 2. This outlined that the consultation would start on the 13th September and will last for 4 weeks. The slides for North Cadbury were looked at and it was concluded that it would be straightforward to prepare a similar presentation for Sturminster Marshall. The adverts for the events would need to be ready for the 13th August to go in the Bridge. The events were discussed, and it was concluded that a short presentation in the Second Hall followed by a questionnaire and display boards in the main hall would be an effective way to engage the community. Two events would be held to ensure most people would be able to attend. The best week for the events in the week beginning 20th September.
- 11.3 It was noted that the amount of housing required is likely to be a question asked by the public and it will be important to make clear that this is not a decision for the Neighbourhood Planning Group. Dorset Council need to be informed of the progress on the Plan and be sent a copy of the consultation.

Action 2: Clerk to update Mr Reese on progress on the Neighbourhood Plan

- 11.4 Looking in more detail at the North Cadbury presentation, it was concluded that all sites looked at in the AECOM study will be consulted on and the public will be asked whether they agree with the conclusions or to rank the sites in order of preference. Members of the public will be asked to put their names on questionnaires to avoid duplication.
- 11.5 The Steering Group will need to look at hiring or buying display boards as there will be multiple boards needed for the event. The dates of the 24th and 25th September were suggested but a task group will meet next week to finalise the arrangements.

13. [Date of next meeting](#)

Catch up meeting: Wednesday, 4th August (Zoom)

Next Meeting: Thursday, 26th August (Hall)

The meeting ended at 9.28pm