

# Sturminster Marshall Neighbourhood Plan

7.30pm Tuesday, 6<sup>th</sup> April 2021

Zoom Meeting

## Steering Group Minutes

Present: Mr J Quick, Cllr S Cade, Cllr Palmer, Cllr Gerry, Cllr J Jackson, Cllr M Steel, Mr S Morris, Ms J Scotton and Mr R Daniels

Also present: Mrs A Clothier (Clerk), Ms J Witherden

### 1. Apologies

1.1 Cllr Fookes gave her apologies and these were accepted by the committee.

### 2. Declaration of Interests

2.1 No changes.

### 3. Minutes of previous meeting

3.1 The minutes of the previous meeting on 9<sup>th</sup> March 2021 were circulated prior to the meeting. These were approved.

3.2 Matters arising:

*Action 4: Cllr Cade to investigate Emissions Survey with Environmental Health –**still awaiting information from Dorset Council***

*Action 1: Clerk to circulate final Local Plan response for approval - **Complete***

*Action 2: Mr Daniels to circulate SEA report and establish whether Dorset Council will consult on it – **the document is out for consultation until 16<sup>th</sup> April – Dorset Council have taken their logo off the document.***

*Action 3: Clerk to arrange site walk through with Dorset Highways – **on going***

*Action 4: Group to start assessing locally important buildings – **on going***

### 4. AECOM Site Assessments – draft report

4.1 There was a detailed discussion regarding the draft report and it was concluded that all comments should be sent to the Chair and the Clerk by 13<sup>th</sup> April. It was emphasised that if there were any fundamental issues with any of the sites then these needed to be picked up at this stage. It was noted that the number of dwellings that each site yields did not match up with the Dorset Local Plan. There were also inconsistent comments on Moor Lane needing a footway in regard to the MS Centre and the Golf Course site.

- 4.2 The site owners at some of the sites at Jubilee Cross need to be contacted to ensure that AECOM have assessed the correct area. Some of these sites have a green categorisation but this is just for the redevelopment of existing houses.
- 4.3 Mr Morris commented that he would remove himself from the discussion on the report as he is a landowner with a site mentioned.
- 4.4 The next steps for the report were discussed. There will need to be an assessment of viability on the potential sites which will be informed by the Local Plan and by the developers of the sites. The group can then go out to the community with the amber/green sites. Access will be an important issue that will need some further work before consultation. Local landowners have been given a deadline by Dorset Council of the 15<sup>th</sup> April to submit more detailed plans for sites – Clerk to ask Dorset Council for further details of this work.

**Action 1: Clerk to ask Mr Reece about detailed site plans deadline**

## 5. Local Greenspace Study

- 5.1 The Steering Group have received a report from a local resident proposing Bartons Ground as a Local Green Space. The process for this was queried and Ms Witherden explained that it would be proposed by the Neighbourhood Plan and the Examiner would judge whether the criteria had been met. The landowner did not need to be in agreement. It is important to note that there is no requirement on the landowner to grant public access if the Local Green Space allocation is approved. It is still possible to allocated an LGS on Green Belt land, if it needs an extra level of protection.

## 6. SEA

- 6.1 See matters arising

## 7. Traffic and Transport Survey

- 7.1 Ms Witherden to give feedback on the work so far. The proposals need to be organised into those which can be achieved through development and those which would be funded by CIL/Section 106.

**Action 2: Ms Witherden to give feedback on Traffic and Transport Survey and Footpath, Cycleway and Walkway Survey**

## 8. Footpath, Cycleway and Walkway Survey

- 8.1 This is also something that will be discussed with Highways and then a list of issues will be consulted on in Summer.

## 9. Locally Important Buildings Survey

- 9.1 These are buildings which would fall outside of the Listed Building criteria but are still important and need some level of protection. A sub group will look at the list of potential buildings and fill in the proforma. Local history experts can be consulted once the list has been reduced. The owners of the buildings will also need to be consulted once a final list has been produced.

**Action 3: Cllr Cade to organise meeting of sub group to assess buildings.**

- 9.2 The Design and Character Guidance will commence in July.

## 10. [Grant Funding for 2021/22](#)

- 10.1 Clerk and Chair to revisit the schedule and project plan and submit a funding request as soon as possible.

**Action 4: Chair and Clerk to submit funding request**

## 11. [Preparation for Options Consultation](#)

- 11.1 To take place once the COVID restrictions have been lifted on the 21<sup>st</sup> June. This will need to run alongside an online consultation. To arrange in more detail at the next meeting.

## 12. [Date of next meeting](#)

Next Meeting: Tuesday, 11<sup>th</sup> May 2021 at 7.30

The meeting ended at 9.17pm