

Sturminster Marshall Neighbourhood Plan

7.30pm Tuesday, 9th March 2021

Zoom Meeting

Steering Group Minutes

Present: Mr J Quick, Cllr S Cade, Cllr Palmer; Cllr Fookes, Cllr Gerry, Cllr J Jackson, Cllr Maureen Steel, Mr S Morris and Mr R Daniels

Also present: Mrs A Clothier (Clerk), Ms J Witherden

1. Apologies

1.1 Ms J Scotton gave her apologies and these were accepted by the committee.

2. Declaration of Interests

2.1 No changes.

3. Minutes of previous meeting

3.1 The minutes of the previous meeting on 9th February 2021 were circulated prior to the meeting. These were approved.

3.2 Matters arising:

*Action 1: Clerk to contact school to discuss future needs – **complete and response received from the school detailing the need for a new Hall, classroom and toilets.***

*Action 2: Clerk to contact owners of the 4 suggested sites to find out intentions for the site – **complete. Birchmere have now submitted a site which has been forwarded to AECOM.***

*Action 3: Mr Quick to map all submitted sites - **complete***

*Action 4: Cllr Cade to investigate Emissions Survey with Environmental Health – **the surveys were looked at but they did not cover Sturminster Marshall. There has been an issue with Sulphur Dioxide levels in the village and this is going to be discussed with Dorset Council to see if any surveys can be taken.***

4. Dorset Local Plan Response

4.1 The response to the Dorset Local Plan was discussed and it was concluded that the response would be a joint one from the Parish Council and the Neighbourhood Plan Steering Group. The draft Parish Council response has been placed on the website and there are some amendments to make before submission to strengthen the response. It was suggested that the village centre could incorporate the land owned by Birchmere off the mini roundabout at the Bailie Gate Industrial Estate.

- 4.2 The response needs to define the role of the Neighbourhood Plan and what role the Neighbourhood Plan should play. It was concluded that the following should be added to the Parish Council document:

‘The Parish Council and the Neighbourhood Plan Steering Group consider that the Local Plan policies in Section 20 (Sturminster Marshall) may impose too much restriction of the Neighbourhood Plan in shaping the development, and would like to see the Sturminster Marshall Neighbourhood Plan take a lead role in determining the detailed release of Green Belt land (under the strategic guidance of the Local Plan) and what goes on each site, including possible phasing, related infrastructure and the master planning process.

The Steering Group are using planning experts to undertake site assessments following a Call for Sites exercise and will conduct an Options consultation in Summer 2021. The group will also use external expert support for design codes and master planning and have confidence that Plan will be delivered in line with the timescale of the Local Plan.’

Action 1: Clerk to circulate final Local Plan response for approval.

5. AECOM Site Assessments – progress on work

- 5.1 The work is being undertaken by AECOM at present and a first set of results are expected on the 19th March. It was discussed that some Neighbourhood Plan groups have been disappointed with the level of detail in the reports so care would need to be taken in reviewing the draft.

6. Local Greenspace Study

- 6.1 This project has been completed as far as it can at present – the only part remaining is to establish all the landowners. Once it has been consulted on the results will feed into the next consultation on the Local Plan.

7. SEA

- 7.1 The Scoping Report has been completed and sent to Dorset Council, who have commented on it. The next stage is to send this to the statutory consultees to review the document. Dorset Council have asked to add text about the Green Belt. Mr Daniels will update the report and circulate to the group. There is a need to check with Dorset Council about whether they are happy for it to go out as a Dorset Council document.

Action 2: Mr Daniels to circulate SEA report and establish whether Dorset Council will consult on it.

8. Traffic and Transport Survey

- 8.1 This Study pulls together the views from the household survey and the consultation event. The ideas need to be sorted into those which need land to be delivered and then these can be suggested, if feasible, as part of the site allocation process. Other issues may be funded

by CIL contributions. It was suggested that the Community Highways Team from Dorset Council walk through the sites with the Steering Group.

Action 3: Clerk to arrange site walk through with Dorset Highways

9. [Footpath, Cycleway and Walkway Survey](#)

- 9.1 There is a need to start prioritising issues and taking into account cost – this can then be consulted on in the Summer. There is support from Dorset Council for extending the Trailway and the ways of doing this were discussed. Agreements need to be reached with multiple landowners.

10. [Locally Important Buildings Survey](#)

- 10.1 This project was suggested by Dorset Council in order to protect non Listed Buildings that are important in the Parish. A list of 50-60 potential building has been started. Ms Witherden to forward instructions for assessing buildings of historic interest taking into account age, rarity, social value and historic interest. The Local History Group may have information available to help with this. Cllr Cade to send out for comments.

Action 4: Group to start assessing locally important buildings

- 10.2 The Design Character Guidance was discussed and this will be commenced in July 2021 by AECOM.
- 10.3 The Options consultation will take place in June 2021 and this will discuss the AECOM site assessments and potential sites. It will also consult on prioritising infrastructure projects, locally important buildings and local greenspace assessments.
- 10.4 Expenditure was mentioned as the group have not spent the whole grant due to delays in the timetable, because of COVID. The money will need to be returned but can be applied for again next year.

11. [Date of next meeting](#)

Next Meeting: Tuesday, 6th April 2021 at 7.30

The meeting ended at 9.41pm