

	<p><b>STURMINSTER MARSHALL PARISH COUNCIL</b></p> <p>Minutes of the Meeting of the Full Council on Thursday 3<sup>rd</sup> September 2020 at 7.30pm on Zoom</p> <p><b>Present:</b> Chairman Cllr. Miss H Palmer; Cllr M Steel; Cllr Mrs S Cade; Cllr S Gerry; Cllr Jackson; Cllr H Fookes and Cllr L Seare</p> <p>Also in attendance: Clerk Mrs Alison Clothier;</p> <p><b><u>MEMBERS OF PUBLIC</u></b> – There were 2 members of the public present.</p>	
1	<p><b><u>APOLOGIES – MEMBERS OF THE COUNCIL.</u></b> Cllr A Godfrey and Dorset Councillor Robin Cook gave their apologies, and these were accepted by the committee</p>	
2	<p><b><u>DECLARATIONS OF INTEREST</u></b> There were none.</p>	
3	<p><b><u>POLICE REPORT</u></b> The reports were circulated before the meeting. There was an assault of an emergency worker in Sturminster Marshall.</p>	
4	<p><b><u>MINUTES</u></b> The minutes of the Full Council Meeting held on 16<sup>th</sup> July 2020 were approved as true record of the meeting.</p>	
5	<p><b><u>MATTERS ARISING</u></b> A report from the Clerk which had been circulated was read by the Clerk and is attached to these minutes as <b>Appendix 2</b>. Ongoing issues from the Clerks Report are:</p> <ul style="list-style-type: none"> <li>i. COVID-19 Response</li> <li>ii. Pill Box</li> <li>iii. Playground</li> </ul>	
6	<p><b><u>COVID 19</u></b></p> <ul style="list-style-type: none"> <li>i) The work of the volunteer group has largely stopped. The communication link set up is still in place in the event that it is needed again. The link with the Corfe Mullen food bank remains with a volunteer delivering food there from the Co-Op on a weekly basis.</li> </ul>	
7	<p><b><u>FUTURE MEETINGS</u></b></p> <ul style="list-style-type: none"> <li>i. The short term future method of holding Parish Council meetings was discussed. It was concluded that, due to the advice from NALC to continue meeting virtually and the issues with limiting members of the public and cleaning, that the meetings would continue on Zoom. This will be reviewed in January. The noticeboards will now be kept up to date.</li> <li>ii. Calendar of Meetings for 2021 – Clerk to make a list of dates and circulate. The budget meeting will be arranged for November.</li> </ul>	Clerk
8	<p><b><u>AMENITIES AND FACILITIES</u></b></p> <ul style="list-style-type: none"> <li>i Pill Box – a planning application has now been approved for the</li> </ul>	

	<p>interpretation sign . Clerk to chase progress.</p> <p>ii Playground –A quote has been supplied by Huck for the repair of the gate- this was £160 + VAT. This was accepted by the Council. The monthly check was complete. The basketball hoop needs to be repaired – Cllr Gerry to contact Mr Miller.</p> <p>iii Bartons Ground – Cllr Cade and Cllr Palmer met with the fencing contractor and the quote came back at £6960. The fencing needs to be 5ft to stop people coming in. Due to the cost two more quotes will need to be obtained. It was suggested that a site meeting was held to see what could be carried by a volunteer working party. There is under £3000 in the budget for Bartons Ground however the Council is bound by the lease to repair the fence. The finger post will be repaired by Mr Miller.</p> <p>iv. Noticeboards – the cork for the noticeboards has now been ordered.</p> <p>v. Churchill Close Green – the No Parking signs will be put up as soon as possible</p> <p>vi. Youth – the youth facilities project has been delayed by Covid – 19.</p> <p>vii. Trees – the Parish Council tree works are completed.</p> <p>viii. Maypole Green – the road is now repaired so Mr Miller will provide a quote for the bund.</p> <p>ix. Johnnies Ditch – Tradewind Graphics will rewrite the sign.</p> <p>x. Book box – there was a complaint from a member of the public about the Book Box being shut. The possibility of reopening was discussed but without a volunteer present to ensure that the COVID 19 restrictions were being met this would not be possible. It was concluded that the Book Box remain closed.</p> <p>xi. War Memorial – Clerk to chase Church Warden about Remembrance Day arrangements.</p>	<p>Clerk</p> <p>Clerk</p>
9	<p><b><u>ENVIRONMENT</u></b></p> <p>i. Fly Tipping – fly tipping has been reported on Dullar Lane.</p> <p>ii. ASB/Noise Complaints – the window at the Memorial Hall was smashed on the 3<sup>rd</sup> September. This was witnessed and would be reported to the Police.</p>	
10	<p><b><u>TRAFFIC &amp; TRANSPORT</u></b></p> <p>i A31/A350 – the A31 closed at night for 8 weeks.</p> <p>ii. Highways – there were several issues to raise with the Community Highways Officer including; school safety; the drop kerb and the NISA and the resurfacing programme.</p> <p>iii. SID – the Council agreed to commence this project. Clerk to contact Highways.</p> <p>iv. Removal of verge at King Street – to be reported to Dorset Highways and the Conservation Officer</p>	
11	<p><b><u>REPORTS</u></b></p> <p>To receive reports from representatives of the following:</p> <p>i Alms House Charity – no report</p> <p>ii Memorial Hall – there has been no AGM and there is still no Chair. There has been a major leak in the recent bad weather so money needs to be spent on the roof. Clerk to write to Hall to say the PC will be continuing to meet on Zoom and to ask about the impact on the finances.</p> <p>iv P A C T – nothing to report</p>	<p>Clerk</p>

	<ul style="list-style-type: none"> <li>v DAPTC - a meeting was held in July. Other Councils are also having issues with the asset transfer.</li> <li>vi Flood Wardens – nothing to report</li> <li>vii Dorset Councillor – see Appendix 3.</li> </ul>	
12	<p><b><u>FINANCE</u></b></p> <ul style="list-style-type: none"> <li>i Accounts for payment. To invoices and approve payments as per Schedule of payments. These invoices will be paid via bank transfer and the PDFs of the transfer will be printed out.</li> <li>ii. Action Plan – to be considered in November</li> <li>iii. The quotes for the verge cutting were discussed and it was concluded to use Simon Jackson as this was the cheapest quote.</li> <li>iv. Parish Council Bank Card – an online bank card is available and this will be applied for.</li> </ul>	
13	<p><b><u>WEBSITE</u></b></p> <ul style="list-style-type: none"> <li>i. Accessibility Statement – further works are needed to the website to conform with the new requirements. A quote will be sent by email once it is received.</li> </ul>	
14	<p><b><u>COMMUNITY ASSET TRANSFER</u></b></p> <ul style="list-style-type: none"> <li>i. The transfer is not complete – Clerk to chase</li> </ul>	Clerk
15	<p><b><u>NEIGHBOURHOOD PLAN</u></b></p> <ul style="list-style-type: none"> <li>i. Good progress has been made on the Neighbourhood Plan and the funding has been approved. Following an interview with AECOMM the Housing Needs Survey has also commenced. The Neighbourhood Plan questionnaire has been distributed and there was a 40% response rate</li> </ul>	
16	<p><b><u>CORRESPONDENCE</u></b></p> <ul style="list-style-type: none"> <li>o Tree at Frog Lane – to raise with the Community Highways Officer</li> <li>o Devolution Survey – Clerk to complete</li> <li>o DAPTC Training – Cllrs to look at Planning training</li> </ul>	Clerk
17	<p><b><u>PARISH MATTERS</u></b></p> <ul style="list-style-type: none"> <li>• School Governor Vacancy</li> </ul> <p><b><u>The Parish Council meeting was suspended at 20.51 whilst the Planning Committee took place. See minutes 3<sup>rd</sup> September 2020 for details.</u></b></p> <p><b><u>The Parish meeting re-convened at 21.45</u></b></p>	
18	<p><b><u>DATE AND TIME OF NEXT MEETING</u></b> – Thursday 1<sup>st</sup> October 2020 at 7.30pm</p> <p>There being no other business the meeting closed at 21.45</p> <p>Signed _____ Chairman 1<sup>st</sup> October 2020.</p>	

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