

## STURMINSTER MARSHALL PARISH COUNCIL

PARISH CLERK: ALISON CLOTHIER sturminstermarshall@dorset-aptc.gov.uk

CLERK'S PHONE NO: 07469780548

CHAIRMAN: CLLR. SONIA CADE

31/01/25

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL TO BE HELD ON 6<sup>TH</sup> FEBRUARY 2025 AT 7.30 PM PROMPT AT STURMINSTER MARSHALL MEMORIAL HALL.

ALISON CLOTHIER  
CLERK TO THE PARISH

### AGENDA

1. **APOLOGIES – MEMBERS OF THE COUNCIL.**
2. **DECLARATIONS OF INTEREST**
3. **POLICE REPORT**
4. **MINUTES** To receive and approve the Minutes of the Full Council Meeting held on Thursday 9<sup>th</sup> January 2025 (circulated).
5. **MATTERS ARISING**  
To receive a report from the Clerk regarding actions taken on the minutes of 9<sup>th</sup> January 2025
6. **PUBLIC PARTICIPATION** (LIMITED TO 3 MINUTES PER PERSON)
7. **AMENITIES AND FACILITIES**
  - i. Playground –to discuss a monthly update on the condition of the playground.
  - ii. Churchill Close Green –
    - a) To discuss Grass Pitch Maintenance Fund and associated Pitch Maintenance Agreement.
    - b) To discuss request for outdoor animal service on Churchill Close Green
    - c) To discuss refurbishment of benches.
  - iii. Noticeboards – to discuss quotes for new noticeboard.
  - iv. Walnut Tree Field – to discuss holding of key for Walnut Tree Field
  - v. Trees and Maypole – to discuss a tree survey including a survey of the Maypole
  - vi. To discuss request for finger posts for the Church.
  - vii. To discuss request to use Maypole Green for Mayday celebrations and request for meeting cost of road closures.
  - viii. Memorial Hall – to discuss progress on Memorial Hall registration.
8. **ENVIRONMENT**

- i. Climate Change Action Plan  
Electric Vehicle Charge Points –
  - a) To receive an update on the EV Charge Point installation
- ii. To discuss production of litter posters

**9. TRAFFIC & TRANSPORT**

- i. A31/A350 – to consider any issues on the A31/A350
- ii. Speeding on Mill Lane
- iii. To discuss the new Speed Indicator Device on the Blandford Road.

**10. REPORTS**

To receive reports from representatives of the following:

- I Alms House Charity.
- ii Memorial Hall – youth club representative
- iii DAPTC
- iv Flood Wardens – to discuss Flood Plan update
- v. School
- vi. Speedwatch
- vi Dorset Councillor

**11. FINANCE**

- i. Accounts for payment. To invoices and approve payments as per Schedule of payments.
- ii. To receive the monthly bank reconciliation and budget report
- iii. To discuss closure of Sports Association and related assets and bank accounts
- iv. To discuss moving to Microsoft 365 business
- v. To discuss renewal of domain name for village history site.

**12. POLICIES**

- i. To adopt a Grievance and Disciplinary Policy
- ii. To adopt a Dignity at Work Policy.
- iii. To adopt a Privacy Notice
- iv. To adopt the Document Retention Policy

**13. CORRESPONDENCE**

- Royal British Legion – thank you letter.
- Memorial Hall front door

**14. PARISH MATTERS**

**DATE AND TIME OF NEXT MEETING** - 6<sup>th</sup> March 2025 at 7.30pm