

STURMINSTER MARSHALL PARISH COUNCIL

PARISH CLERK: ALISON CLOTHIER 28 LANDERS REACH
CLERK'S PHONE NO: 07469780548 LYTCHETT MATRAVERS
DORSET BH16 6NB

CHAIRMAN: CLLR. SONIA CADE

02/06/2024

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF THE PARISH COUNCIL TO BE HELD ON **6TH JUNE 2024 AT 7.30 PM PROMPT** AT STURMINSTER MARSHALL MEMORIAL HALL.

ALISON CLOTHIER
CLERK TO THE PARISH

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK BEFORE THE MEETING COMMENCES, LIMITED TO 3 MINUTES PER PERSON.

AGENDA

1. **APOLOGIES – MEMBERS OF THE COUNCIL.**
2. **DECLARATIONS OF INTEREST**
3. **POLICE REPORT**
4. **CO-OPTION OF NEW PARISH COUNCILLORS**
5. **MINUTES** To receive and approve the Minutes of the Full Council Meeting held on Thursday 16th May 2024 (circulated).
6. **MATTERS ARISING**
To receive a report from the Clerk regarding actions taken on the minutes of 16th May 2024.
7. **AMENITIES AND FACILITIES**
 - i. Playground –to discuss a monthly update on the condition of the playground
 - ii. Churchill Close Green –
 - a) To discuss progress on Churchill Close Green licence and Summer School
 - b) Registration of land with Land Registry
 - iii. Footpath – to discuss installation of sign.
 - iv. North Dorset Trailway
 - v. Letter from School Council
8. **ENVIRONMENT**
 - i. Drainage ditches – to discuss works on Moor Lane
 - ii. Climate Change Action Plan - to discuss the support from Low Carbon Dorset
 - iii. Electric Vehicle Charge Points – to discuss registration of the Memorial Hall
9. **TRAFFIC & TRANSPORT**
 - i. A31/A350 – to consider any issues on the A31/A350 - SGN

- ii. Speeding on Mill Lane – to discuss installation of signs
- iii. Bailie Gate Roundabout – to discuss artwork installation
- iv. Front Lane – to discuss results of Speed Survey

10. REPORTS

To receive reports from representatives of the following:

- i. Alms House Charity.
- ii. Memorial Hall
- iii. DAPTC
- iv. Flood Wardens
- v. School
- vi. Speedwatch
- vi. Dorset Councillor

11. FINANCE

- i. Accounts for payment. To invoices and approve payments as per Schedule of payments.
- ii. To receive the monthly bank reconciliation and budget report
- iii. To discuss change of Parish Council bank account
- iv. To discuss grants for 2024/25

12. INTERNAL AUDIT

- i. To receive the report from the internal auditor

13. EXTERNAL AUDIT

- i. To approve the Annual Governance Statement
- ii. To approve the accounting statements for 2023/24
- iii. To confirm the period for the Exercise of Public Rights
- iv. To confirm there is no conflict of interest with BDO

14. NEIGHBOURHOOD PLAN

- i. To receive an update on the Examination of the Neighbourhood Plan

15. CORRESPONDENCE

Letter regarding School Crossing Safety

16. PARISH MATTERS

DATE AND TIME OF NEXT MEETING - 18th July 2024 at 7.30pm