

STURMINSTER MARSHALL PARISH COUNCIL

PARISH CLERK: ALISON CLOTHIER 28 LANDERS REACH
CLERK'S PHONE NO: 07469780548 LYTCHETT MATRAVERS
DORSET BH16 6NB
CHAIRMAN: CLLR. HILARY PALMER
10/05/2024

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF THE PARISH COUNCIL TO BE HELD ON **16TH MAY 2024 AT 7.30 PM PROMPT**, AT STURMINSTER MARSHALL MEMORIAL HALL.

ALISON CLOTHIER
CLERK TO THE PARISH

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK BEFORE THE MEETING COMMENCES, LIMITED TO 3 MINUTES PER PERSON.

AGENDA

1. **ELECTION OF CHAIRMAN**
2. **ELECTION OF VICE CHAIRMAN**
3. **DECLARATION OF ACCEPTANCE OF OFFICE**
4. **APOLOGIES – MEMBERS OF THE COUNCIL.**
5. **DECLARATIONS OF INTEREST**
6. **APPOINTMENT OF COUNCIL OFFICERS AND WORKING PARTIES**
7. **INSPECT DEEDS AND INSTRUMENTS**
8. **GENERAL POWER OF COMPETANCE**
9. **POLICE REPORT**
10. **MINUTES** To receive and approve the Minutes of the Full Council Meeting held on Thursday 4th April 2024 (circulated).
11. **MATTERS ARISING**
To receive a report from the Clerk regarding actions taken on the minutes of 4th April 2024.
12. **AMENITIES AND FACILITIES**
 - i Playground –to discuss a monthly update on the condition of the playground and consider playground equipment quotes.
 - ii. Churchill Close Green –
 - a) To discuss progress on Churchill Close Green licence
 - b) Registration of land with Land Registry
 - iii. Footpath – to discuss installation of sign.
 - iv. To discuss Bartons Ground

- v. To discuss the letter from the North Dorset Trailway Committee

13. ENVIRONMENT

- i. Drainage ditches – to discuss works on Moor Lane
- ii. Climate Change Action Plan - to discuss the support from Low Carbon Dorset
- iii. Electric Vehicle Charge Points – to discuss registration of the Memorial Hall

14. TRAFFIC & TRANSPORT

- i. A31/A350 – to consider any issues on the A31/A350
- ii. Speeding on Mill Lane – to discuss installation of signs
- iii. Bailie Gate Roundabout – to discuss artwork installation
- iv. Front Lane – to discuss results of Speed Survey

15. REPORTS

To receive reports from representatives of the following:

- i. Alms House Charity.
- ii. Memorial Hall
- iii. DAPTC
- iv. Flood Wardens
- v. School
- vi. Speedwatch
- vi. Dorset Councillor

16. FINANCE

- i. Accounts for payment. To invoices and approve payments as per Schedule of payments.
- ii. To confirm the renewal of the Parish Council Insurance.
- iii. To receive the monthly bank reconciliation and budget report
- iv. To discuss change of Parish Council bank account
- v. To confirm payment of Data Protection Fee.

17. POLICIES

- i. To review Parish Council Code of Conduct Policy

18. NEIGHBOURHOOD PLAN

- i. To receive an update on the Examination of the Neighbourhood Plan

19. CORRESPONDENCE

- Proposed litter bin on High Street
- Thank you letter regarding Risk Assessment

20. PARISH MATTERS

- Co-Option

DATE AND TIME OF NEXT MEETING - 6th June 2024 at 7.30pm