

## STURMINSTER MARSHALL PARISH COUNCIL

PARISH CLERK: ALISON CLOTHIER

28 LANDERS REACH  
LYTCHETT MATRAVERS  
DORSET BH16 6NB

CLERK'S PHONE NO: 07469780548

CHAIRMAN: CLLR. HILARY PALMER

29/08/2023

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF THE PARISH COUNCIL TO BE HELD ON **5<sup>TH</sup> SEPTEMBER 2023 AT 7.30 PM PROMPT**, AT STURMINSTER MARSHALL MEMORIAL HALL.

ALISON CLOTHIER  
CLERK TO THE PARISH

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK BEFORE THE MEETING COMMENCES, LIMITED TO 3 MINUTES PER PERSON.

### **AGENDA**

1. **APOLOGIES – MEMBERS OF THE COUNCIL.**
2. **DECLARATIONS OF INTEREST**
3. **POLICE REPORT**
4. **MINUTES** To receive and approve the Minutes of the Full Council Meeting held on Thursday 13<sup>th</sup> July 2023 (circulated).
5. **MATTERS ARISING**  
To receive a report from the Clerk regarding actions taken on the minutes of 13<sup>th</sup> July 2023.
6. **AMENITIES AND FACILITIES**
  - i Playground –to discuss a monthly update on the condition of the playground. To approve of 4 signs for the playground.
  - ii. Churchill Close Green –
    - i) to discuss a lease with the Football Club and Farnfields Land Registry update
    - ii) Grass Pitch Maintenance Fund
    - iii) Parking for Summer Football School
  - iii. Trees – to discuss the Holme Oak at Churchill Close and Jubilee tree plaque
  - iv. Defibrillator at Mapperton – to discuss alternative funding arrangements
  - v. Actions from Risk Assessment
    - i) Maypole Green Noticeboard – to discuss quotes for new noticeboard
    - ii) Churchill Close bench
    - iii) Stocks
  - vii. To discuss arrange a clean of the War Memorial and RAF plaque.
  - vii. Footpaths – to discuss the footpath at Moor Lane
  - viii. Memorial Hall – to propose registering the Memorial Hall land with land registry.
7. **ENVIRONMENT**

- i. Drainage ditches – Moor Lane
- ii. Climate Change Action Plan
- iii. Fly tipping.

8. **TRAFFIC & TRANSPORT**

- i A31/A350 – to consider any issues on the A31/A350.
- ii Highways – Speed Watch Group
- iii. Speeding on Mill Lane
- iv. Road signage – St Marys Church

9. **REPORTS**

To receive reports from representatives of the following:

- i Alms House Charity.
- ii Memorial Hall
- iii DAPTC – 21<sup>st</sup> September, Wimborne
- iv Flood Wardens
- v. School
- vi Dorset Councillor

10. **FINANCE**

- i Accounts for payment. To invoices and approve payments as per Schedule of payments.
- ii. To discuss taking ownership of the Village History Site.
- iii. To approve ordering the wreath for Remembrance Sunday.
- iv. Financial Regulations Review – to arrange a review of the Financial Regulations.
- v. Ratify purchase of new laptop, screen, keyboard and mouse.

11. **CALANDER OF MEETINGS 2024**

- i. To agree meeting dates for 2024.

12. **EXTERNAL AUDITOR REPORT**

- i. To receive and note the External Auditor Report and Certificate.

13. **NEIGHBOURHOOD PLAN**

- i. To receive an update on the Neighbourhood Plan Pre-Submission Consultation and Neighbourhood Plan grant.

14. **CORRESPONDENCE**

Housing Strategy  
Dorset COP

15. **PARISH MATTERS**

**DATE AND TIME OF NEXT MEETING** - 5<sup>th</sup> October 2023 at 7.30pm