

## STURMINSTER MARSHALL PARISH COUNCIL

PARISH CLERK: ALISON CLOTHIER

28 LANDERS REACH  
LYTCHETT MATRAVERS  
DORSET BH16 6NB

CLERK'S PHONE NO: 07469780548

CHAIRMAN: CLLR. HILARY PALMER

07/07/2023

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF THE PARISH COUNCIL TO BE HELD ON  
**13<sup>TH</sup> JULY 2023 AT 7.30 PM PROMPT** AT STURMINSTER MARSHALL MEMORIAL HALL.

ALISON CLOTHIER  
CLERK TO THE PARISH

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK BEFORE THE MEETING COMMENCES, LIMITED TO  
3 MINUTES PER PERSON.

### **AGENDA**

1. **APOLOGIES – MEMBERS OF THE COUNCIL.**
2. **DECLARATIONS OF INTEREST**
3. **POLICE REPORT**
4. **MINUTES** To receive and approve the Minutes of the Full Council Meeting held on Thursday  
1<sup>st</sup> June 2023 (circulated).
5. **MATTERS ARISING**  
To receive a report from the Clerk regarding actions taken on the minutes of 1<sup>st</sup> June 2023.
6. **AMENITIES AND FACILITIES**
  - i. Playground –to discuss a monthly update on the condition of the playground and  
the play inspection report. To approve basketball hoop safety sign.
  - ii. Churchill Close Green –
    - i) to discuss a lease with the Football Club
    - ii) Grass Pitch Maintenance Fund
    - iii) Sport Association – to discuss annual review of Sports Association  
equipment
  - iii. Trees – to discuss the Holme Oak at Churchill Close and Jubilee tree plaque
  - iv. Charborough Way Green – to discuss new bench
  - v. Defibrillator at Mapperton – to discuss alternative funding arrangements
  - vi. Actions from Risk Assessment
    - i) Maypole Green Noticeboard
    - ii) Churchill Close bench
    - iii) Stocks
  - vii. To discuss arrange a clean of the War Memorial and RAF plaque.
  - viii. Footpaths – to discuss the footpath at Moor Lane
  - ix. Memorial Hall – to propose registering the Memorial Hall land with land registry.

7. **ENVIRONMENT**

- i. Drainage ditches – Moor Lane
- ii. Climate Change Action Plan
- iii. Fly tipping.

8. **TRAFFIC & TRANSPORT**

- i A31/A350 – to consider any issues on the A31/A350.
- ii Highways – outcomes of 20mph zone meeting
- iii. To discuss extra verge cut for 2023.

9. **REPORTS**

To receive reports from representatives of the following:

- i Alms House Charity.
- ii Memorial Hall
- iii DAPTC - bus back better meeting
- iv Flood Wardens
- v. School
- vi Dorset Councillor

10. **FINANCE**

- i Accounts for payment. To invoices and approve payments as per Schedule of payments.
- ii. To discuss taking ownership of the Village History Site.
- iii. To discuss grants for 2023/24
- iv. To conduct Action Plan quarterly review
- v. To approve Quarterly Report and bank reconciliation.
- vi. Financial Regulations Review – to arrange a review of the Financial Regulations.
- vii. To confirm petty cash income from Church fete

13. **NEIGHBOURHOOD PLAN**

- i. To receive an update on the Neighbourhood Plan Pre-Submission Consultation including the SEA and HRA.

14. **CORRESPONDENCE**

Pedestrian Crossing – A350  
Dog Related Public Space Protection Orders  
Rural Crime Survey

15. **PARISH MATTERS**

**DATE AND TIME OF NEXT MEETING** - 7<sup>th</sup> September 2023 at 7.30pm