

**STURMINSTER MARSHALL PARISH COUNCIL**

PARISH CLERK: ALISON CLOTHIER 28 LANDERS REACH  
CLERK'S PHONE NO: 07469780548 LYTCHETT MATRAVERS  
DORSET BH16 6NB  
CHAIRMAN: CLLR. HILARY PALMER  
29/04/2021

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FULL COUNCIL MEETING OF THE PARISH COUNCIL TO BE HELD ON **6<sup>TH</sup> MAY 2021 AT 7.30 PM PROMPT** VIA ZOOM.

ALISON CLOTHIER  
CLERK TO THE PARISH

To attend the meeting please contact the Clerk by email on [sturminstermarshall@dorset-aptc.gov.uk](mailto:sturminstermarshall@dorset-aptc.gov.uk) for the Zoom access link.

**AGENDA**

1. **ELECTION OF CHAIRMAN**
2. **ELECTION OF VICE CHAIRMAN**
3. **DECLARATION OF ACCEPTANCE OF OFFICE**
4. **APOLOGIES – MEMBERS OF THE COUNCIL.**
5. **DECLARATIONS OF INTEREST**
6. **APPOINTMENT OF COUNCIL OFFICERS AND WORKING PARTIES**
7. **INSPECT DEEDS AND INSTRUMENTS**
8. **GENERAL POWER OF COMPETANCE**
9. **REVIEW SCHEME OF DELEGATION**
10. **POLICE REPORT**
11. **MINUTES** To receive and approve the Minutes of the Full Council Meeting held on Thursday 1<sup>st</sup> April 2021 (circulated).
12. **MATTERS ARISING**  
To receive a report from the Clerk regarding actions taken on the minutes of 1<sup>st</sup> April 2021.
13. **COVID 19**
  - i. To update on Covid-19 including public health updates.
  - ii. To discuss arrangements for future meetings
14. **AMENITIES AND FACILITIES**

- i Pill Box – to discuss wording for interpretation board
- ii Playground –to discuss the play inspection and a monthly update on the condition of the playground.
- iii. Noticeboards – to be repaired in Spring 2021
- iv. Churchill Close Green – to discuss No Parking signs.
- v. Maypole Green – repairs to be carried out in Spring 2021
- vi. Johnnies Ditch –sign
- vii. Footpaths – bridleway at Mapperton and access to Footpath 1.
- viii. Churchill Arms – to discuss the request to submit an ACV.
- ix. Bartons Ground - to discuss correspondence regarding fencing and trees
- x. Youth Club
- xi. Golf Club – ACV and driving range

15. **ENVIRONMENT**

- i. Bins - to discuss request for new bin at Station Road.
- ii. Drainage ditches
- iii. Anti-Social Behaviour – Walnut Tree Field

16. **TRAFFIC & TRANSPORT**

- i A31/A350 – to consider any issues on the A31/A350. A31 drainage update. A350 group meeting.
- ii Highways – potholes
- iii. Removal of verge at King Street
- iv. Sign at Almer
- v. Surfacing at Stourfield, Back Lane

17. **REPORTS**

To receive reports from representatives of the following:

- i Alms House Charity.
- ii Memorial Hall.
- iii Sports Association
- iv P A C T.
- v DAPTC
- vi Flood Wardens
- vii Dorset Councillor

18. **FINANCE**

- i Accounts for payment. To invoices and approve payments as per Schedule of payments. To note outstanding payments have now been made.
- ii. To ratify the approval for the quote for ditching works at Bartons Ground
- iii. To discuss Risk Assessment and Asset Register
- iv. To consider grass/verge cutting contracts for 2021/22.
- v. To consider the end of year financial report and bank reconciliation.

19. **INTERNAL AUDIT**

- i. To receive the report from the internal auditor

20. **EXTERNAL AUDIT**

- i. To approve the accounting statements for 2020/21
- ii. To approve the Annual Governance Statement

21. **COMMUNITY ASSET TRANSFER**

- i. To receive an update on the completion of the asset transfer

22. **LITTER PICK**

- i) To discuss the possibility of a village litter pick

23. **NEIGHBOURHOOD PLAN**

- i. Site Assessments Technical Package update
- ii. Programme and progress on evidence base
- iii. Task and Finish Groups

24. **CORRESPONDENCE**

- British Legion Centenary
- Motorbikes at Bailie Gate Industrial Estate
- Horses on Trailway

25. **PARISH MATTERS**

**DATE AND TIME OF NEXT MEETING** - 1<sup>st</sup> July 2021 at 7.30pm